Michigan Department of Treasury 496 (Ö2/O6)

Auditing Procedures Report

Issued under P.A. 2 of 1968	, as amended and P.A. 71 of 1919,	as amended.

Local Unit of Government Type					Local Unit Name	County
□County	☐City	□Twp	<b>⋉</b> Village	□Other	PARMA VILLAGE	JACKSON
Fiscal Year End			Opinion Date		Date Audit Report Submitte	ed to State
02/28/2007	•		08/28/07		08/28/07	
We affirm that						
Ne are certifie	ed public a	ccountants	s licensed to p	ractice in M	lichigan.	
We further aff	irm the foll	owing mat	erial "no" resi	onses have	e been disclosed in the financial statem	nents including the notes or in the

Management Letter (report of comments and recommendations). Check each applicable box below. (See instructions for further detail.) All required component units/funds/agencies of the local unit are included in the financial statements and/or disclosed in the X reporting entity notes to the financial statements as necessary. There are no accumulated deficits in one or more of this unit's unreserved fund balances/unrestricted net assets (P.A. 275 of 1980) or the local unit has not exceeded its budget for expenditures. The local unit is in compliance with the Uniform Chart of Accounts issued by the Department of Treasury. × 3. ☐ The local unit has adopted a budget for all required funds. 4. A public hearing on the budget was held in accordance with State statute. 5. The local unit has not violated the Municipal Finance Act, an order issued under the Emergency Municipal Loan Act, or 6. other guidance as issued by the Local Audit and Finance Division. The local unit has not been delinquent in distributing tax revenues that were collected for another taxing unit. 7. X П X The local unit only holds deposits/investments that comply with statutory requirements. 8. The local unit has no illegal or unauthorized expenditures that came to our attention as defined in the Bulletin for Audits of Local Units of Government in Michigan, as revised (see Appendix H of Bulletin). There are no indications of defalcation, fraud or embezzlement, which came to our attention during the course of our audit 10. X that have not been previously communicated to the Local Audit and Finance Division (LAFD), If there is such activity that has not been communicated, please submit a separate report under separate cover. The local unit is free of repeated comments from previous years. 11. The audit opinion is UNQUALIFIED. 12.  $\times$ The local unit has complied with GASB 34 or GASB 34 as modified by MCGAA Statement #7 and other generally 13. × accepted accounting principles (GAAP). The board or council approves all invoices prior to payment as required by charter or statute. X 14. To our knowledge, bank reconciliations that were reviewed were performed timely.

If a local unit of government (authorities and commissions included) is operating within the boundaries of the audited entity and is not included in this or any other audit report, nor do they obtain a stand-alone audit, please enclose the name(s), address(es), and a description(s) of the authority and/or commission.

I, the undersigned, certify that this statement is complete and accurate in all respects.

We have enclosed the following:	Enclosed	Not Required (enter a brief justification)							
Financial Statements	X								
The letter of Comments and Recommendations	X								
Other (Describe)									
Certified Public Accountant (Firm Name)		Telephone Number							
MARKOWSKI & COMPANY CPAs		(517) 782-9351	(517) 782-9351						
Street Address		City	State	Zip					
2880 SPRING ARBOR RD.		JACKSON	МІ	49203					
Authorizing CPA Signature	Prir	ted Name	License						
Danjes L. Otthus	D	DUGLAS E. ATKINS, CPA	1101	110106353					

# VILLAGE OF PARMA, INC. JACKSON COUNTY, MICHIGAN

AUDITED FINANCIAL STATEMENTS
WITH SUPPLEMENTAL INFORMATION
FEBRUARY 28, 2007

### FINANCIAL STATEMENTS

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# MARKOWSKI & COMPANY

#### CERTIFIED PUBLIC ACCOUNTANTS

2880 SPRING ARBOR ROAD • JACKSON • MICHIGAN • 49203 PHONE (517) 782-9351 FAX (517) 782-0599

MEMBERS:

AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS

MICHIGAN ASSOCIATION OF CERTIFIED PUBLIC ACCOUNTANTS

ESTATE PLANNING COUNCIL OF SOUTH CENTRAL MICHIGAN

K. LAVERNE MARKOWSKI, C.P.A. RONALD L. MARKOWSKI, C.P.A DOUGLAS E. ATKINS, C.P.A.

#### INDEPENDENT AUDITOR'S REPORT

Village Council Village of Parma, Inc. Jackson County, Michigan

We have audited the accompanying financial statements of the governmental activities, business-type activities, major funds, and remaining fund information, which collectively comprise the basic financial statements, of the **Village of Parma, Inc**, as of and for the year ended February 28, 2007, as listed in the table of contents. These financial statements are the responsibility of the Village's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Village of Parma, Inc. at February 28, 2007, and the respective changes in financial position and cash flows, where applicable, of those activities and funds and the budgetary comparison for the general fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The Village has elected not to present a Management's Discussion and Analysis as required supplementary information. The Governmental Accounting Standards Board has determined that such information is necessary to supplement, although not required to be part of, the basic financial statements.

Village Council Village of Parma, Inc. Jackson County, Michigan

The budgetary comparison information presented on pages 32-34 is not a required part of the basic financial statements, but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquires of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Village of Parma, Inc.'s basic financial statements. The combining and individual fund statements and schedules described in the accompanying table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Yours truly,

MARKOWSKI & COMPANY CPAS

August 28, 2007

BASIC FINANCIAL STATEMENTS

GOVERNMENT-WIDE FINANCIAL STATEMENTS

STATEMENT OF NET ASSETS FEBRUARY 28, 2007

Carrent Assets:   Cash and cash equivalents   \$ 117,218   \$ 109,220   \$ 226,438   \$ 253,743     Investments   -		Governmental Activities		Business-Type Activities			Total	Component Unit		
Cash and cash equivalents         \$ 117,218         \$ 109,220         \$ 226,438         \$ 253,743           Investments         -         473,295         473,295         451,501           Receivables         2,366         69,029         71,395         -           Asessments receivable - Current         -         37,169         37,169         -           Due from other governments         98,989         -         98,989         -           Prepaid expenses         4,548         -         4,548         -           Advanced expenses         (164,312)         164,312         97,712         -         -           Internal balances         (164,312)         164,312         -         -         -         705,244           Noncurrent assets         701,438         4,245,791         4,947,229         285,501           Assessments receivable - Long term         -         412,497         412,497         -         -         -           Total assets         701,438         4,245,791         4,947,229         285,501           Assessments receivable - Long term         -         412,497         412,497         -         -         -         -         -         - <th>ASSETS:</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th>	ASSETS:									
Necestments	Currrent Assets:									
Receivables         2,366         69,029         71,395         -           Asessments receivable - Current         98,989         - 37,169         37,169         -           Due from other governments         98,989         - 98,989         -           Prepaid expenses         4,548         - 4,548         -           Advanced expenses         (164,312)         164,312          -           Internal balances         (164,312)         164,312          -         -           Total current assets         58,809         950,737         1,009,546         705,244         -           Noncurrent Assets           Capital assets, net         701,438         4,245,791         4,947,229         285,501           Assessments receivable - Long term         - 412,497         412,497         -         -           Total anocurrent assets         701,438         4,658,288         5,359,726         285,501           Assessments receivable - Long term         - 6,0247         5,609,025         6,369,272         990,745           LIABILITIES           Current Liabilities           Accounts payable         3,470         45,501         48,971	Cash and cash equivalents	\$	117,218	\$	,	\$	,	\$	,	
Name	Investments		-		473,295		473,295		451,501	
Prepaid expenses   98,989   - 98,989   - 4,548   - 4,548   - 5,5465   - 6,5	Receivables		2,366		69,029		71,395		-	
Prepaid expenses	Asessments receivable - Current		-		37,169		37,169		-	
Advanced expenses   - 97,712   97,712	Due from other governments		98,989		-		98,989		-	
Internal balances   164,312   164,312   -   -   -	Prepaid expenses		4,548		-		4,548		-	
Total current assets	Advanced expenses		-		97,712		97,712		-	
Total current assets	Internal balances		(164,312)		164,312		_		-	
Capital assets, net         701,438         4,245,791         4,947,229         285,501           Assessments receivable - Long term         -         412,497         412,497         -           Total noncurrent assets         701,438         4,658,288         5,359,726         285,501           Liabilities:           Total assets         760,247         5,609,025         6,369,272         990,745           Liabilities:           Accounts payable         3,470         45,501         48,971         276,475           Accrued payroll         -         -         -         -         -         -           Accrued interest payable         889         -         889         -         889         -         -         <	Total current assets						1,009,546		705,244	
Capital assets, net         701,438         4,245,791         4,947,229         285,501           Assessments receivable - Long term         -         412,497         412,497         -           Total noncurrent assets         701,438         4,658,288         5,359,726         285,501           Liabilities:           Total assets         760,247         5,609,025         6,369,272         990,745           Liabilities:           Accounts payable         3,470         45,501         48,971         276,475           Accrued payroll         -         -         -         -         -         -           Accrued interest payable         889         -         889         -         889         -         -         <		-								
Assessments receivable - Long term			701 400		4 0 4 5 7 0 1		4.047.000		205 501	
Total noncurrent assets 701,438 4,658,288 5,359,726 285,501  Total assets 760,247 5,609,025 6,369,272 990,745  LIABILITIES: Current Liabilities: Accounts payable 3,470 45,501 48,971 276,475 Accrued payroll			701,438						285,501	
Total assets 760,247 5,609,025 6,369,272 990,745  LIABILITIES: Current Liabilities: Accounts payable 3,470 45,501 48,971 276,475 Accrued payroll Accrued interest payable 889 - 889 - Deferred revenue 2,279 61,200 63,479 - Capital leases and contracts - Current 3,615 100,000 103,615 - Total current liabilities: Capital leases and contracts - Long term Total liabilities  Capital leases and contracts - Long term Total liabilities 35,718 2,636,701 2,672,419 276,475  NET ASSETS: Invested in capital assets - net of related debt 672,358 1,815,881 2,488,239 285,501 Restricted for debt service - 590,175 590,175 - Unrestricted 52,171 566,268 618,439 428,769			-						-	
LIABILITIES:         Current Liabilities:         Accounts payable       3,470       45,501       48,971       276,475         Accrued payroll       -       -       -       -       -         Accrued interest payable       889       -       889       -         Deferred revenue       2,279       61,200       63,479       -         Capital leases and contracts - Current       3,615       100,000       103,615       -         Total current liabilities       10,253       206,701       216,954       276,475         Noncurrent Liabilities:       25,465       2,430,000       2,455,465       -         Total liabilities       35,718       2,636,701       2,672,419       276,475         NET ASSETS:         Invested in capital assets -       -       -       -       2,488,239       285,501         Restricted for debt service       -       590,175       590,175       -         Unrestricted       52,171       566,268       618,439       428,769	Total noncurrent assets		701,438		4,658,288		5,359,726		285,501	
Current Liabilities:         Accounts payable       3,470       45,501       48,971       276,475         Accrued payroll       -       -       -       -       -         Accrued interest payable       889       -       889       -         Deferred revenue       2,279       61,200       63,479       -         Capital leases and contracts - Current       3,615       100,000       103,615       -         Total current liabilities       10,253       206,701       216,954       276,475         Noncurrent Liabilities:         Capital leases and contracts - Long term       25,465       2,430,000       2,455,465       -         Total liabilities       35,718       2,636,701       2,672,419       276,475         NET ASSETS:         Invested in capital assets -       -       -       590,175       590,175       -         net of related debt       672,358       1,815,881       2,488,239       285,501         Restricted for debt service       -       590,175       590,175       -         Unrestricted       52,171       566,268       618,439       428,769	Total assets		760,247		5,609,025		6,369,272		990,745	
Current Liabilities:         Accounts payable       3,470       45,501       48,971       276,475         Accrued payroll       -       -       -       -       -         Accrued interest payable       889       -       889       -         Deferred revenue       2,279       61,200       63,479       -         Capital leases and contracts - Current       3,615       100,000       103,615       -         Total current liabilities       10,253       206,701       216,954       276,475         Noncurrent Liabilities:         Capital leases and contracts - Long term       25,465       2,430,000       2,455,465       -         Total liabilities       35,718       2,636,701       2,672,419       276,475         NET ASSETS:         Invested in capital assets -       -       -       590,175       590,175       -         net of related debt       672,358       1,815,881       2,488,239       285,501         Restricted for debt service       -       590,175       590,175       -         Unrestricted       52,171       566,268       618,439       428,769	LIABILITIES:									
Accounts payable       3,470       45,501       48,971       276,475         Accrued payroll       -       -       -       -       -         Accrued interest payable       889       -       889       -         Deferred revenue       2,279       61,200       63,479       -         Capital leases and contracts - Current       3,615       100,000       103,615       -         Total current liabilities       10,253       206,701       216,954       276,475         Noncurrent Liabilities:         Capital leases and contracts - Long term       25,465       2,430,000       2,455,465       -         Total liabilities       35,718       2,636,701       2,672,419       276,475         NET ASSETS:       Invested in capital assets -         net of related debt       672,358       1,815,881       2,488,239       285,501         Restricted for debt service       -       590,175       590,175       -         Unrestricted       52,171       566,268       618,439       428,769										
Accrued payroll       -			3.470		45.501		48.971		276.475	
Accrued interest payable       889       -       889       -         Deferred revenue       2,279       61,200       63,479       -         Capital leases and contracts - Current       3,615       100,000       103,615       -         Total current liabilities       10,253       206,701       216,954       276,475         Noncurrent Liabilities:         Capital leases and contracts - Long term       25,465       2,430,000       2,455,465       -         Total liabilities       35,718       2,636,701       2,672,419       276,475         NET ASSETS:         Invested in capital assets -       672,358       1,815,881       2,488,239       285,501         Restricted for debt service       -       590,175       590,175       -         Unrestricted       52,171       566,268       618,439       428,769			-,		-		-			
Deferred revenue         2,279         61,200         63,479         -           Capital leases and contracts - Current         3,615         100,000         103,615         -           Total current liabilities         10,253         206,701         216,954         276,475           Noncurrent Liabilities:           Capital leases and contracts - Long term         25,465         2,430,000         2,455,465         -           Total liabilities         35,718         2,636,701         2,672,419         276,475           NET ASSETS:           Invested in capital assets -         672,358         1,815,881         2,488,239         285,501           Restricted for debt service         -         590,175         590,175         -           Unrestricted         52,171         566,268         618,439         428,769			889		_		889		_	
Capital leases and contracts - Current         3,615         100,000         103,615         -           Total current liabilities         10,253         206,701         216,954         276,475           Noncurrent Liabilities:           Capital leases and contracts - Long term         25,465         2,430,000         2,455,465         -           Total liabilities         35,718         2,636,701         2,672,419         276,475           NET ASSETS:           Invested in capital assets -         672,358         1,815,881         2,488,239         285,501           Restricted for debt service         -         590,175         590,175         -           Unrestricted         52,171         566,268         618,439         428,769	1 5				61.200				_	
Total current liabilities         10,253         206,701         216,954         276,475           Noncurrent Liabilities:         25,465         2,430,000         2,455,465         -           Capital leases and contracts - Long term         25,465         2,430,000         2,455,465         -           Total liabilities         35,718         2,636,701         2,672,419         276,475           NET ASSETS:         Invested in capital assets - net of related debt         672,358         1,815,881         2,488,239         285,501           Restricted for debt service         -         590,175         590,175         -           Unrestricted         52,171         566,268         618,439         428,769			,		,		,		_	
Capital leases and contracts - Long term         25,465         2,430,000         2,455,465         -           Total liabilities         35,718         2,636,701         2,672,419         276,475           NET ASSETS:           Invested in capital assets -         -         -         1,815,881         2,488,239         285,501           Restricted for debt service         -         590,175         590,175         -           Unrestricted         52,171         566,268         618,439         428,769	<del>-</del>								276,475	
Capital leases and contracts - Long term         25,465         2,430,000         2,455,465         -           Total liabilities         35,718         2,636,701         2,672,419         276,475           NET ASSETS:           Invested in capital assets -         -         -         1,815,881         2,488,239         285,501           Restricted for debt service         -         590,175         590,175         -           Unrestricted         52,171         566,268         618,439         428,769	NT A T ! - 1.114.1									
Total liabilities         35,718         2,636,701         2,672,419         276,475           NET ASSETS:           Invested in capital assets -         -			05.465		0.400.000		0.455.465			
NET ASSETS:         Invested in capital assets -       672,358       1,815,881       2,488,239       285,501         Restricted for debt service       -       590,175       590,175       -         Unrestricted       52,171       566,268       618,439       428,769									076 475	
Invested in capital assets - net of related debt Restricted for debt service Unrestricted  1,815,881 2,488,239 285,501 590,175 590,175 - 590,175 506,268 618,439 428,769	Total habilities		35,718		2,636,701		2,672,419		276,475	
net of related debt       672,358       1,815,881       2,488,239       285,501         Restricted for debt service       -       590,175       590,175       -         Unrestricted       52,171       566,268       618,439       428,769	NET ASSETS:									
net of related debt       672,358       1,815,881       2,488,239       285,501         Restricted for debt service       -       590,175       590,175       -         Unrestricted       52,171       566,268       618,439       428,769	Invested in capital assets -									
Restricted for debt service       -       590,175       590,175       -         Unrestricted       52,171       566,268       618,439       428,769	-		672,358		1,815,881		2,488,239		285,501	
Unrestricted 52,171 566,268 618,439 428,769	Restricted for debt service		-						´ -	
			52,171		·				428,769	
		\$		\$		\$		\$		

# STATEMENT OF ACTIVITIES THE YEAR ENDED FEBRUARY 28, 2007

			Program Revenues							
			Operating					apital		
				Charges for		ants and	Grants and			
Functions/Programs	E	Expenses	,	Services	Contributions		Cont	ributions		
Primary Government:										
Governmental activities:										
General government	\$	70,575	\$	3,906	\$	-	\$	-		
Public safety		66,751		2,647		640		-		
Community planning		1,084		-		-		-		
Public works		108,544		840		63,279		-		
Cultural and recreation		13,262		_		4,073		-		
Other		1,644		-		-		-		
Total governmental activities		261,860		7,393		67,992		-		
Business-type activities:										
Waste Water		80,525		72,672		_		_		
Waste water Water		275,839		53,103		_		_		
Garbage		55,178		54,146		_		_		
Total business-type activities		411,542		179,921						
Total suchiese type detivities		.11,0.2		1.0,021						
Total primary government	\$	673,402	\$	187,314	\$	67,992	\$			
Common and Walter										
Component Units: Local Development Finance Authority	\$	729,257	\$	_	\$	124,345	\$			

General revenues

Property taxes

LDFA surplus tax distribution

Franchise fees

State-shared revenues

Interest and rents

Other income

Gain on sale of assets

Total general revenues

Change in net assets

Net assets - Beginning (restated)

Net assets - Ending

Net (Expenses) Revenue and Changes in Net Assets

Governn Activi		Business-Type Activities	Total	 omponent Units
(6 (4 (4	6,669) 3,464) 1,084) 4,425) 9,189) 1,644)	\$ - - - - - -	\$ (66,669) (63,464) (1,084) (44,425) (9,189) (1,644)	\$ - - - - -
(18	6,475)	-	(186,475)	
	- - -	(7,853) (222,736) (1,032) (231,621)	(7,853) (222,736) (1,032) (231,621)	 - - - -
(18	6,475)	(231,621)	(418,096)	-
				(604,912)
4 7	2,232 9,848 1,624 5,915 3,190	22,467 - - - 112,706 55,338	74,699 49,848 1,624 75,915 115,896 55,338 817	329,757 - - - 22,634 3,381 8,476
18	3,626	190,511	374,137	364,248
72	2,849) 7,378 4,529	(41,110) 3,013,434 \$ 2,972,324	(43,959) 3,740,812 3,696,853	\$ (240,664) 954,934 714,270

FUND FINANCIAL STATEMENTS

### BALANCE SHEET

# **GOVERNMENTAL FUNDS**

FEBRUARY 28, 2007

	 General Fund	Major Street Fund	Local Street Fund	Gov	Total vernmental Funds
ASSETS					
Cash and cash equivalents	\$ 65,632	\$ 46,396	\$ 2,214	\$	114,242
Investments	-	-	-		-
Receivables	2,366	-	-		2,366
Due from other funds	20,783	363	2,490		23,636
Due from other governments	88,064	8,012	2,913		98,989
Prepaid expenses	 -	-	-		
Total assets and other debits	\$ 176,845	\$ 54,771	\$ 7,617	\$	239,233
LIABILITIES AND FUND BALANCES					
LIABILITIES					
Accounts payable	\$ 2,493	\$ 282	\$ 282	\$	3,057
Accrued payroll	-	_	_		-
Due to other funds	164,767	2,200	16		166,983
Deferred revenue	 2,279	-	-		2,279
Total liabilities	 169,539	2,482	298		172,319
FUND BALANCES					
Designated	922	_	_		922
Unreserved and undesignated	6,384	52,289	7,319		65,992
Total fund balances	7,306	52,289	7,319		66,914
Total liabilities, fund equity and other credits	\$ 176,845	\$ 54,771	\$ 7,617	\$	239,233

# RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE STATEMENT OF NET ASSETS FEBRUARY 28, 2007

Total fund balance - total governmental funds	\$ 66,914
Amounts reported for governmental activities in the statement of net assets are different because:	
Capital assets used in governmental activities are not current financial resources and therefore are not reported in the governmental funds balance sheet. This includes capital assets of the Internal Service Fund.  Capital assets  Accumulated depreciation	,340,867 (639,429)
The Internal Service Fund is used by management to charge the cost of equipment to individual funds. The assets and liabilities of the Internal Service Fund are included in governmental activities in the statement of net assets.	(18,402)
The Village's insurance policies currently have a term of July 1, 2006 to July 1, 2007. For the statement of net assets, the unexpired premiums are reported as a prepaid expense.	4,548
Long term liabilities are not due and payable in the current period and, therefore, they are not reported in the governmental funds balance sheet.	(29,080)
Interest on the long term liabilities which is payable as of the current fiscal year end, but not due until the following fiscal year, is accrued as a liability in the statement of net assets.	 (889)
Net assets of governmental activities	\$ 724,529

# STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES ${\bf GOVERNMENTAL\ FUNDS}$

# THE YEAR ENDED FEBRUARY 28, 2007

	General Fund		Major Street Fund		Local Street Fund		Total Governmental Funds	
REVENUES:	<b>d</b>	<b>5</b> 0.000	4		4		4	<b>5</b> 0.000
Taxes and penalties	\$	52,232	\$	-	\$	-	\$	52,232
Licenses and permits		4,271		45 755		17.504		4,271
Intergovernmental		130,476		45,755		17,524		193,755
Charges for service Fines and foreitures		4,746		-		-		4,746
		2,810		200		80		2 100
Interest and rent		•		300		80		3,190
Other revenue		817		46.055		17.004		817
Total revenues		195,352		46,055		17,604		259,011
EXPENDITURES:								
Current:								
General government		68,094		-		=		68,094
Public safety		66,437		-		-		66,437
Community planning		1,084		-		-		1,084
Public works		18,103		20,444		37,255		75,802
Cultural and recreation		10,764		-		=		10,764
Other		254		-		-		254
Capital outlay		-		-		-		-
Debt service		4,952		-		-		4,952
Total expenditures		169,688		20,444		37,255		227,387
EXCESS (DEFICIENCY) OF REVENUES								
OVER EXPENDITURES		25,664		25,611		(19,651)		31,624
OVER EXI ENDITORES		25,00+		25,011		(19,031)		31,02+
OTHER FINANCING SOURCES (USES)								
Operating transfers in		-		-		2,200		2,200
Operating transfers (out)		-		(2,200)		-		(2,200)
Total other financing sources (uses)		-		(2,200)		2,200		-
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURE								
AND OTHER FINANCING USES		25,664		23,411		(17,451)		31,624
FUND BALANCE - Beginning		(18,358)		28,878		24,770		35,290
FUND BALANCE - Ending	\$	7,306	\$	52,289	\$	7,319	\$	66,914

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES THE YEAR ENDED FEBRUARY 28, 2007

Net change in fund balances - total governmental funds	\$	31,624
Amounts reported for governmental activities in the statement of activities are different because:		
Government funds report capital outlay as expenditures. However, in the government-wide statement of activities and changes in net assets, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount of capital assets purchased in the current period.		18,125
Depreciation expense on capital assets is reported in the government-wide statement of activities and changes in net assets, but they do not require the use of current financial resources. Therefore, depreciation expense is not reported as an expenditure in governmental funds. Includes Internal Service Fundepreciation expense.	nds	(56,424)
The Internal Service Fund is used by management to charge the cost of equipme to individual funds. The net revenue of the Internal Service Fund is included in governmental activities.	nt	(24)
The effect of reporting insurance expenses based on the full accrual method for the statement of activities results in a lower expense than the actual premiums paid this year.		288
Principal payments on long term debt are applied to the liabilty balance under the full accrual accounting method. As a result, this year's principal payment is removed from the Village's expenditures.		3,456
Interest expense differs from the actual interest paid when using the full accrual method of accounting. This year, the difference results in a lower expense.		106
Change in net assets of governmental activities	\$	(2,849)

# STATEMENT OF NET ASSETS

# PROPRIETARY FUNDS

FEBRUARY 28, 2007

	ENTERPRISE FUNDS							TERNAL ERVICE
	Wa	ste Water	Water		Garbage	bage Total		FUND
ASSETS								_
CURRENT ASSETS:								
Cash and cash equivalents	\$	37,338	\$ 57,750	\$	14,132	\$ 109,220	\$	2,976
Investments		473,295	-		_	473,295		_
Accounts receivable		23,731	13,010		21,675	58,416		-
Accrued interest receivable		10,613	-		_	10,613		_
Assessments receivable - Current		_	37,169		_	37,169		_
Due from other funds		66,563	97,749		_	164,312		16
Advanced expenses		97,712	-		-	97,712		
Total current assets		709,252	205,678		35,807	950,737		2,992
NONCURRENT ASSETS:								
Capital assets, net		219,333	4,026,458		_	4,245,791		10,872
Assessments receivable		-	412,497		_	412,497		· -
Deferred expenses		-	-		-			
Total noncurrent assets		219,333	4,438,955		-	4,658,288		10,872
Total assets		928,585	4,644,633		35,807	5,609,025		13,864
LIABILITIES								
CURRENT LIABILITIES:								
Accounts payable		23,451	18,643		3,407	45,501		413
Accrued payroll		-	-		-	-		_
Due to other funds		-	-		_	-		20,981
Deferred revenue		17,622	30,497		13,081	61,200		-
Capital leases payable - Current		_	100,000		_	100,000		_
Total current liabilities		41,073	149,140		16,488	206,701		21,394
NONCURRENT LIABILITIES:								
Capital leases payable		-	2,430,000		-	2,430,000		-
Total liabilities		41,073	2,579,140		16,488	2,636,701		21,394
NET ASSETS:								
Invested in capital assets -								
net of related debt		219,333	1,596,548		-	1,815,881		10,872
Restricted for debt service		-	590,175		-	590,175		-
Unrestricted		668,179	(121,230		19,319	566,268		(18,402)
Total net assets	\$	887,512	\$ 2,065,493	\$	19,319	\$ 2,972,324	\$	(7,530)

# STATEMENT OF CHANGES IN NET ASSETS

# PROPRIETARY FUNDS

THE YEAR ENDED FEBRUARY 28, 2007

		INTERNAL SERVICE			
	Waste Water	Water	ISE FUNDS Garbage	Total	FUND
OPERATING REVENUES:					
Charges for services	\$ 71,384	\$ 52,387	\$ 52,817	\$ 176,588	\$ 17,136
Interest and penalties	1,288	716	1,329	3,333	-
Total operating revenues	72,672	53,103	54,146	179,921	17,136
OPERATING EXPENSES:					
Administrative:					
Clerical salaries	6,357	-	6,586	12,943	-
Payroll taxes	487	-	505	992	-
Office supplies	192	331	355	878	-
Other	134	133	-	267	-
Professional services	2,500	2,550	1,000	6,050	1,336
Total administrative expenses	9,670	3,014	8,446	21,130	1,336
Operations and maintenance:					
Salaries	455	1,929	-	2,384	6,307
Payroll taxes	35	148	-	183	482
Contract services	30,474	32,510	46,732	109,716	-
Professional services	-	1,313	-	1,313	-
Utilities	5,664	17,811	-	23,475	2,720
Repairs and maintenance	8,317	5,699	-	14,016	2,763
Operating supplies	-	10,997	-	10,997	3,183
Equipment usage/Rent	680	1,109	-	1,789	300
Miscellaneous	-	419	-	419	83
Depreciation	25,230	112,540	-	137,770	4,539
Total operations and maintenance	70,855	184,475	46,732	302,062	20,377
Total operating expenses	80,525	187,489	55,178	323,192	21,713
OPERATING INCOME (LOSS)	(7,853)	(134,386)	(1,032)	(143,271)	(4,577)
NON-OPERATING REVENUES (EXPENSES):					
Taxes - Hydrant	-	22,467	-	22,467	_
Connection fees	-	55,338	-	55,338	_
Interest income	23,656	88,935	115	112,706	14
Connection expenses	-	(650)	-	(650)	_
Interest expense	-	(87,700)	-	(87,700)	-
Total non-operating revenues (expenses)	23,656	78,390	115	102,161	14
INCOME (LOSS) BEFORE CONTRIBUTIONS	15,803	(55,996)	(917)	(41,110)	(4,563)
TOTAL NET ASSETS - Beginning of year	871,709	2,121,489	20,236	3,013,434	(2,967)
TOTAL NET ASSETS - End of year	\$ 887,512	\$2,065,493	\$ 19,319	\$2,972,324	\$ (7,530)

# STATEMENT OF CASH FLOWS

# PROPRIETARY FUNDS

THE YEAR ENDED FEBRUARY 28, 2007

	ENTERPRISE FUNDS						TERNAL	
	Wa	ste Water		Water	(	Garbage	Total	ERVICE FUND
CASH FLOWS FROM OPERATING ACTIVITIES: Receipts from customers Payments to suppliers Payments to employees	\$	72,270 (89,258) (7,334)	\$	52,991 (66,026) (2,077)	\$	52,114 (47,977) (7,091)	\$ 177,375 (203,261) (16,502)	\$ (10,162) (6,789)
Receipts for interfund services provided Payment for interfund services provided		(680)		(1,109)		<u>-</u>	(1,789)	17,136
Net cash provided (used) by operating activities		(25,002)		(16,221)		(2,954)	(44,177)	185
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:								
Collection of connection fees Collection of assessments		-		55,338 122,288		-	55,338 122,288	-
Collection of taxes Purchase of capital assets Reimbursement of capital expenditures		(10,348)		22,467 - 19,945		- - -	22,467 (10,348) 19,945	- - -
Connection expenses paid Principal and interest paid on capital debt		-		(650) (187,700)		- -	(650) (187,700)	 
Net cash provided (used) by capital and related financing activities		(10,348)		31,688			21,340	
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES:								
Interfund borrowings Repayment of interfund borrowings		- 13,550		- 5,038		-	- 19 599	(16) 165
Repayment of interfund borrowings		13,330		3,036			18,588	 103
Net cash provided by non-capital financing activities		13,550		5,038		_	18,588	 149
CASH FLOWS FROM INVESTING ACTIVITIES: Interest income		1,236		6,742		115	8,093	14
Investments matured  Net cash provided by investing activities		1,236		20,278 27,020		115	20,278	 14
		<u> </u>					<u> </u>	 
Net increase (decrease) in cash and cash equivalents		(20,564)		47,525		(2,839)	24,122	348
Balances - beginning of year		57,902		10,225		16,971	85,098	 2,628
Balances - end of year	\$	37,338	\$	57,750	\$	14,132	\$ 109,220	\$ 2,976
Reconciliation of operating income (loss) to net cas provided (used) by operating activities:	h							
Operating income (loss) Adjustments to reconcile operating income to net cash provided (used) by operating activities	\$	(7,853)	\$	(134,386)	\$	(1,032)	\$ (143,271)	(4,577)
Depreciation expense Change in assets and liabilities		25,230		112,540		- (12.571)	137,770	4,539
Receivables - net Advanced expenses		(16,208) (48,834)		(5,950)		(13,571)	(35,729) (48,834)	-
Accounts and other payables		6,857		5,737		110	12,704	223
Deferred revenue		15,806		5,838		11,539	33,183	 -
Net cash provided (used) by operating activities	\$	(25,002)	\$	(16,221)	\$	(2,954)	\$ (44,177)	\$ 185

# STATEMENT OF NET ASSETS - FIDUCIARY FUNDS FEBRUARY 28, 2007

<u>ASSETS</u>	GENCY FUNDS
Cash and cash equivalents Investments Due from other governments Due from other funds	\$ 17,649 16,498 889
Total assets	\$ 35,036
<u>LIABILITIES</u>	
Accrued payroll taxes and withholdings Due to other funds Due to other governments Due to other groups	\$ 4,848 667 10,460 19,061
Total liabilities	\$ 35,036

NOTES TO THE FINANCIAL STATEMENTS

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#### NOTES TO THE FINANCIAL STATEMENTS

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

The accounting methods and procedures adopted by the Village of Parma, Inc (the Village) conform to accounting principles generally accepted (GAAP) in the United States of America as applied to governmental entities. The following is a summary of the significant accounting policies used by the Village.

#### A. <u>REPORTING ENTITY</u>:

The Village of Parma is incorporated under the provisions of Act 3 of 1895, as amended (General Law Village). The Village operates under an elected Council (five voting members, plus an elected clerk and treasurer) and provides the following services to its more than 900 residents: public safety (police, fire, and inspections), highways and streets, sanitation, cultural and recreation, planning and zoning, and general administrative services.

The accompanying financial statements of the Village of Parma, Inc. include its primary government and its component units, entities for which the primary government is considered to be financially accountable. The discretely presented component unit is reported in a separate column in the government-wide financial statements to emphasize that it is legally separate from the primary government.

**Discretely Presented Component Unit** - Based on the criteria established by the Governmental Accounting Standards Board (GASB) in its Statement No. 14, the Local Development Finance Authority of the Village of Parma, Inc. (LDFA) has been included in the reporting entity as a discretely presented component unit. The LDFA was created by the Village in a resolution dated December 12, 1988 (most recently amended January 4, 2001) under the authority of Michigan Public Act 281.

The LDFA is governed by a separate eleven member board, consisting of four members appointed by the Village, three appointed by Sandstone Township, two appointed by Western School District and one each appointed by Jackson County and Jackson Community College.

The LDFA's primary functions are site acquisition and development (including the extension of roads and utilities) for a certified industrial park. The LDFA also services the construction related bonded indebtedness.

A copy of the LDFA's audited financial statements may be obtained at the Village of Parma's offices at 117 W. Main St., Parma, MI 49269.

**Joint Ventures** – The Village participates in joint ventures with Sandstone Charter Township and Parma Township for fire protection (Parma Sandstone Fire Department) and police services (Parma-Sandstone Inter-Municipal Police Department). The financial statements of these joint ventures are not included in these statements. The Village's equity in the joint ventures is reported as an investment in joint ventures in the government-wide financial statements.

A copy of the audited financial statements of these joint ventures may be obtained at the Village of Parma's offices at 117 W. Main St., Parma, MI. 49269.

#### NOTES TO THE FINANCIAL STATEMENTS

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (Continued)

#### B. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS:

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities of the Village. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities* which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenue.

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government wide financial statements. Major individual governmental funds and major individual enterprise funds are reported in separate columns in the fund financial statements.

# C. <u>MEASUREMENT FOCUS</u>, <u>BASIS OF ACCOUNTING AND FINANCIAL STATEMENT PRESENTATION</u>:

The government-wide and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Village considers revenues to be available if they are collected within 60 days of the end of the current fiscal period (90 days for property taxes and state shared revenues). Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due. All other revenue items are considered to be available only when cash is received by the government.

#### NOTES TO THE FINANCIAL STATEMENTS

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (Continued)

# C. <u>MEASUREMENT FOCUS</u>, <u>BASIS OF ACCOUNTING AND FINANCIAL</u> STATEMENT PRESENTATION: (Continued)

The Village reports the following major governmental funds:

The General Fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The Major Street Fund accounts for the resources of state gas and weight tax revenues that are restricted for use on major streets.

The Local Street Fund accounts for the resources of state gas and weight tax revenues that are restricted for use on local streets.

The Village reports the following major proprietary funds:

The Waste Water, Water and Garbage Funds are used to account for business-like activities provided to the general public. These activities are financed primarily by user charges and the measurement of financial activity focuses on net income measurement similar to the private sector.

Additionally, the Village reports the following fund types:

The Motor Pool Fund (an Internal Service fund) accounts for major machinery and equipment purchases and maintenance, provided to other departments of the Village on a cost reimbursement basis.

The Village reports the following Fiduciary Funds (not included in government-wide financial statements):

Agency funds account for assets held by the Village in a purely custodial capacity, the reporting entity includes one agency fund. Since agency funds are custodial in nature, they do not involve the measurement or results of operations. The agency funds are as follows:

The Trust and Agency Fund accounts for employee withholdings and other miscellaneous receipts held by the Village in an agent's capacity.

The Stay-n-Play Playground Fund accounts for money raised by a community group for the ongoing maintenance of the Stay-n-Play Adventureland playground constructed in the Village's Groner Park in May 1999.

#### NOTES TO THE FINANCIAL STATEMENTS

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (Continued)

# C. <u>MEASUREMENT FOCUS</u>, <u>BASIS OF ACCOUNTING AND FINANCIAL</u> STATEMENT PRESENTATION: (Continued)

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between the government's water and sewer functions and various other functions of the government. Eliminations of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenue include: (1) charges to customers or applicants for goods, services or privileges provided; (2) operating grants and contributions; (3) capital grants and contributions, including special assessments and (4) property taxes levied to pay debt. Internally dedicated resources are reported as general revenue rather than as program revenue. Likewise, general revenue includes all taxes not levied for a specific purpose.

Proprietary funds distinguish operating revenue and expenses from non-operating items. Operating revenue and expenses generally result from providing services. The principal operating revenue of our proprietary funds relate to charges to customers for sales and services. Operating expenses for proprietary funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenue and expenses not meeting this definition are reported as non-operating revenues and expenses.

#### D. CASH AND CASH EQUIVALENTS AND INVESTMENTS:

The Village considers cash on hand, cash in checking and savings accounts, or short term investments with an original maturity of less than 90 days as cash and cash equivalents for balance sheet purposes.

The Village Treasurer has invested certain cash in excess of current needs in bank and federally chartered credit union certificates of deposit with original maturities greater than 90 days. These are reported as investments in the accompanying financial statements, and are reported at their original cost.

State statutes and Village policies allow the Village to invest in obligations of the U.S. Treasury, certificates of deposit, certain commercial paper and corporate bonds, certain repurchase agreements, and investment pools whose assets are comprised of investments which would be legal if the Village invested directly in them.

#### NOTES TO THE FINANCIAL STATEMENTS

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (Continued)

#### E. RECEIVABLES:

The Village records various receivables which are listed and described as follows:

**Accounts Receivable** - This account is for charges for services which have been billed but not yet received in both the Governmental and Proprietary Fund Types as of year end.

**Due From Other Governments** - This account is for amounts due from the State of Michigan for State shared revenue and Act 51 distributions. Amounts due from Jackson County for delinquent property taxes and ordinance fine distributions, reimbursements due from townships participating in the joint ventures, and amounts due from the Village of Parma Local Development Finance Authority are also reported as due from other governments.

**Assessments Receivable** – The Village allowed residents to finance their portion of water supply project costs over twenty years through a special assessment. The portion due within one year is reported as a current asset.

#### F. CAPITAL ASSETS:

Capital assets include property, plant, equipment, and infrastructure assets (e.g. roads, signs, sidewalks, and similar items), are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Donated capital assets are recorded at estimated fair market value at the date of donation.

Interest incurred during the construction of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Capital assets are depreciated using the straight-line method over the following useful lives:

Buildings 40 years
Building Improvements 10 to 30 years
Waste Water and Water lines 30 to 50 years
Paved Roads 20 years
Vehicles and Equipment 5 to 10 years

#### G. COMPENSATED ABSENCES:

The Village does not allow the accumulation of unused sick or vacation time for its employees.

#### NOTES TO THE FINANCIAL STATEMENTS

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (Continued)

#### H. LONG TERM OBLIGATIONS:

In the government wide financial statements and proprietary fund types in the fund financial statements, long term debt and other long term obligations are reported as liabilities in the applicable governmental activities, business type activities, or proprietary fund type statement of net assets. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

#### I. FUND EQUITY:

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

#### J. ESTIMATES:

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that effect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### NOTE 2 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY:

#### A. **BUDGETARY INFORMATION**:

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the general fund. The annual budget is approved by the Village Council prior to the start if its fiscal year, and after holding a public hearing. The budget may be amended at any public meeting by a majority vote of the Council.

The budget document presents information by fund, function, department and line items. The legal level of budgetary control adopted by the governing body is the department level.

#### B. BUDGET VIOLATIONS:

During the year, the Village incurred expenditures in the General Fund which were in excess of the amounts appropriated. The Village also did not adopt budgets for its other governmental funds. These are violations of Michigan Public Act 2 of 1968, commonly known as the Budgeting Act.

#### NOTES TO THE FINANCIAL STATEMENTS

#### NOTE 2 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY: (Continued)

### B. <u>BUDGET VIOLATIONS</u> - (Continued)

The detail of budget violations is presented in the following table:

Fund/Department	Ar	Final nended Budget	Actual	Excess Expenditures Over Appropriations		
GENERAL FUND:						
Treasurer	\$	8,290	\$ 9,064	\$	(774)	
Parma-Sandstone Fire		-	2,344		(2,344)	
Inspections		2,500	3,599		(1,099)	
Sanitation and Landfill		3,200	3,575		(375)	
MAJOR STREET FUND:						
Winter Maintenance		1,000	2,220		(1,220)	
Operating Transfers (Out)		-	2,200		(2,200)	
LOCAL STREET FUND:						
Maintenance		9,860	32,763		(22,903)	
Winter Maintenance		1,160	2,545		(1,385)	
Drain Maintenance		365	1,167		(802)	

#### C. <u>DEFICIT FUND BALANCE</u>:

The Village is also in violation of Public Act 2 of 1968 for having a deficit fund balance in its Motor Pool Fund as of February 28, 2007. The deficit of \$7,530 in the Motor Pool Fund was created by the large operating losses incurred the past two years. The Village is working to increase the rental revenues and decrease the maintenance costs in this fund to eliminate the deficit.

The Village has not yet updated its deficit elimination plan which is on file with the Michigan Department of Treasury. This should have been done within 90 days of the fiscal year end.

# D. **BUILDING PERMITS**:

The Village complied with state law requiring separate accounting for building permit fees and the related costs by establishing departments within the General Fund. Revenue for the year was \$2,647; the expenses were \$3,599.

#### NOTES TO THE FINANCIAL STATEMENTS

### NOTE 3 - <u>DEPOSITS AND INVESTMENTS</u>:

During the fiscal year ended February 28, 2007, the Village did not violate its investment policies (see Note 1D).

**Interest Rate Risk** – is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in its fair value. The Village minimizes this risk by balancing the length of maturity and holding securities to maturity, when they will be honored at face value.

**Credit Risk** – including **custodial credit risk**, refers to the risk that an issuer or other party to a financial instrument will not fulfill its obligation. The Village attempts to minimize this risk by investing only in certificates of deposit issued by local financial institutions. There are no limits in the Village policy regarding the amount that may be invested or deposited with a particular financial institution.

The custodial credit risk for investments is that, in the event of the failure of the counterparty (e.g. broker-dealer) to a transaction, the District will not be able to recover the value of its investment or collateral securities that are in the possession of another party. Michigan law and the Village's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits and investments, other than the following provision for deposits: Michigan law (MCL 129.33) requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depositary regulated under state law. The market value of the pledged securities in the collateral pool must equal at least 100% of the total amount deposited by the public agencies.

The Village's deposits consist of checking and savings accounts and deposits with local banks and a small amount of cash on hand. At year end, the Village's carrying amount of deposits was \$244,087 and the bank balance was \$353,005. \$100,000 of the bank balance was covered by federal depository insurance, leaving \$253,005 uninsured.

The bank balance and carrying amount of deposits for the LDFA, a discretely presented were both \$253,743. \$153,743 was uninsured.

Investments are categorized into these three categories of credit risk:

- (1) Insured or registered, or securities held by the government or its agent in the government's name.
- (2) Uninsured and unregistered, with securities held by the counter-party's trust department or agent in the government's name.
- (3) Uninsured and unregistered, with securities held by the counter-party, or by its trust department or agent but not in the government's name.

# VILLAGE OF PARMA, INC. NOTES TO THE FINANCIAL STATEMENTS

#### NOTE 3 - DEPOSITS AND INVESTMENTS: (Continued)

At year end, the Village's investment balances were as follows:

	CATEGORY			C	ARRYING	1	MARKET	
		1	2		Α	MOUNT		VALUE
Certificates of deposit	\$	300,000	\$	189,793	\$	489,793	\$	489,793

The LDFA investments consisted of \$451,501 invested in the Fidelity Government Portfolio Class II money market fund. 94 % of this fund was invested in repurchase agreements for U.S. government securities. This investment would be classified in category 3.

**Foreign currency risk** – refers to the risk from investing in foreign currencies. Such investments are not allowed under the Village's investment policies, and no such investments were made during the year ended February 28, 2007.

### NOTE 4 - INTERFUND RECEIVABLES AND TRANSFERS:

The composition of interfund balances as of February 28, 2007 is as follows:

	Due From		Due To
Receivable Fund:	Amount	Payable Fund:	Amount
General	\$ 20,783	Motor Pool	\$ 20,783
		General Fund	165
		Motor Pool	198
Major Street	363		363
		General Fund	290
Local Street	2,490	Major Street	2,200 2,490
Waste Water	66,563	General	66,563
XX - 4	07.740	01	07.740
Water	97,749	General	97,749
Motor Pool	16	Local Street	16
Total	\$ 187,964	Total	\$ 187,964

The Major Street fund transferred \$2,200 to the Local Street fund during the year ended February 28, 2007.

# VILLAGE OF PARMA, INC. NOTES TO THE FINANCIAL STATEMENTS

#### NOTE 5 - ADVANCED EXPENSES:

The Village has capitalized certain preliminary engineering costs and initial operating expenses (incurred prior to placing the project in service) in its Waste Water fund. The project for which these costs have been incurred were not in service at February 28, 2007. When placed in service, the advanced expenses will be amortized over the project's useful life (expected to be forty years) using the straight-line method.

# NOTE 6 - <u>CAPITAL ASSETS</u>:

Capital asset activity of the Village during the current year was as follows:

	2	/28/06	Increases		Decreases		2	2/28/07
Governmental Activities:								
Capital assets not being depreciated:								
Land	\$	8,275	\$	-	\$	-	\$	8,275
Capital assets being depreciated								
Buildings and Improvements		216,462		-		-		216,462
Machinery and Equipment		50,401		-		(6,395)		44,006
Office Equipment		7,325		-		-		7,325
Vehicles		126,763		-		-		126,763
Infrastructure	•	919,911		18,125		-		938,036
Subtotal	1,	320,862		18,125		(6,395)	1	,332,592
Less - Accumulated depreciation:								
Buildings and Improvements		74,479		6,276		-		80,755
Machinery and Equipment		45,116		2,352		(6,395)		41,073
Office Equipment		7,325		-		-		7,325
Vehicles		116,335		2,472		_		118,807
Infrastructure		346,145		45,324		_		391,469
Subtotal		589,400		56,424		(6,395)		639,429
Total capital assets								
being depreciated, net		731,462		(38,299)		-		693,163
Governmental activities capital								
assets, net	\$	739,737	\$	(38,299)	\$	-	\$	701,438

(This schedule includes the capital assets of the Motor Pool Internal Service Fund).

#### NOTES TO THE FINANCIAL STATEMENTS

# NOTE 6 – <u>CAPITAL ASSETS</u>: (Continued)

	2/28/06	Increases	Decreases	2/28/07
Business-Type Activities:				
Capital assets not being depreciated:				
Land	\$ 47,440	\$ -	\$ -	\$ 47,440
Capital assets being depreciated: Distribution and collection				
systems	5,409,352	10,348	(19,945)	5,399,755
Less - Accumulated depreciation: Distribution and collection				
systems	1,063,634	137,770	-	1,201,404
Total capital assets being depreciated, net	4,345,718	(127,422)	(19,945)	4,198,351
Business-type activities capital assets, net	\$4,393,158	\$ (127,422)	\$ (19,945)	\$4,245,791

The sole asset of the LDFA is vacant land suitable for industrial development. It is valued at its original cost of \$352,120, which was reduced by \$66,619 (the cost allocated to the seven acres sold for \$70,000) during the fiscal year ended February 28, 2007. The ending value of capital assets for the LDFA is \$285,951.

Depreciation expense was charged to programs of the Village as follows:

#### GOVERNMENTAL ACTIVITIES:

GOVERNMENTE NOTIVILLES.	
General Government	\$ 2,769
Public Works	45,324
Public Safety	314
Cultural and Recreation	2,498
Internal service fund depreciation is charged to Public	
Works based on asset usage.	 5,519
Total governmental activities	\$ 56,424
BUSINESS-TYPE ACTIVITES:	
Waste Water	\$ 25,230
Water	112,540
Total business type activities	\$ 137,770

#### NOTES TO THE FINANCIAL STATEMENTS

#### NOTE 7 - DEFERRED REVENUE:

#### A. GENERAL FUND:

During 2006 Parma Township advanced a reimbursement for the joint venture police department to allow the Village to cover payroll. This advance of \$2,279 is reported as deferred revenue.

#### B. PROPRIETARY FUNDS:

Customer billings for utility usage in periods after February 28, 2007 have been reported as deferred revenue in these financial statements. The revenue will be recognized in the period services are provided to the customers, in accordance with the accrual basis of accounting.

The Village has constructed a water supply system funded by the Michigan Department of Environmental Quality. As of February 28, 2007, the Village had received grant reimbursements totaling \$23,850 more than qualified expenses. This amount is reported as deferred revenue in the Water Fund.

#### NOTE 8 - LONG TERM DEBT:

The long term debt of the Village can be summarized as follows:

#### A. GOVERNMENTAL LONG TERM DEBT:

In June 2003, the Village and Parma Township entered into a capital lease agreement with a fire apparatus manufacturer. This was done to finance their portion of a new 2003 Kenworth tanker purchased for the joint venture fire department.

The total capital lease payable is for \$78,000, and it was sold to a financial institution by the manufacturer upon completion of the arrangement. The Village is responsible for the repayment of \$39,000, plus interest, of this capital lease. The other half is the responsibility of Parma Township. Payments are due in ten annual payments beginning in June 2004.

#### B. BUSINESS - TYPE LONG TERM DEBT:

The Village and LDFA have entered into contracts with the County of Jackson relating to the construction of a community water supply system, a water tower, and water system expansions to service the Village and the LDFA. Terms of the contracts required the County to construct the projects, and then lease them to the Village and LDFA for as long as County issued bonds and loans used to finance this construction are outstanding.

#### NOTES TO THE FINANCIAL STATEMENTS

#### NOTE 8 - LONG TERM DEBT: (Continued)

### B. BUSINESS - TYPE LONG TERM DEBT: (Continued)

The lease payments will be made in an amount sufficient to pay all principal and interest due on the County bonds and loans. The Village will be responsible for the operation, maintenance, and administration of the system. Ownership will revert to the Village upon retirement of the County debt.

The Village portion of the project was financed by the County Board of Public Works through a Michigan Drinking Water Revolving Loan Fund loan. The terms of this \$1,110,000 loan call for principal payments over twenty years, commencing April 1, 2003 and ending April 1, 2022. The County requires payments thirty days prior to this schedule. Interest is charged at a fixed rate of 2.5%.

The LDFA portion of the project was financed by the County Board of Public Works through the issuance of \$1,800,000 of general obligation limited tax bonds. Bond payments will be made starting with an interest only payment due on April 1, 2003 through the final interest and principal payment due on October 1, 2021. The County requires payments thirty days prior to this schedule. The Village will reimburse the Village for payments on this lease with tax increment revenues received from the LDFA. These reimbursements are recognized as connection fees and interest revenue when received.

A summary of the long-term debt payable is as follows:

	2/28/06		New Debt		Payments		2/28/07	
<b>Governmental Debt:</b> Contract payable	\$	32,536	\$	-	\$	(3,456)	\$	29,080
Business-Type Debt:								
Village Project lease		930,000		-		(50,000)		880,000
LDFA Project lease	1	,700,000		-		(50,000)	1	,650,000
Total business-type debt	2	,630,000		-		(100,000)	2	2,530,000
Total long term debt	\$ 2	,662,536	\$	-	\$	(103,456)	\$ 2	2,559,080

#### Payments are due as follows:

Fiscal Year Ended	Governmental		Bu	siness-Type	Total		
February 29, 2008	\$	4,953	\$	184,325	\$	189,278	
February 28, 2009		4,953		206,294		211,247	
February 28, 2010		4,953		202,888		207,841	
February 28, 2011		4,953		204,313		209,266	
February 28, 2012		4,953		225,088		230,041	
February 28, 2013-2017		9,906		1,137,181		1,147,087	
February 28, 2018-2022		-		1,135,412		1,135,412	
Total payments		34,671		3,295,501		3,330,172	
Less: Interest		(5,591)		(765,501)		(771,092)	
Principal due	\$	29,080	\$	2,530,000	\$	2,559,080	

#### NOTES TO THE FINANCIAL STATEMENTS

#### NOTE 9 - FUND EQUITY/NET ASSETS:

#### A. RESERVED AND DESIGNATED:

Generally accepted governmental accounting principles require that fund equity be reserved in certain instances to reflect amounts not available for expenditure in future periods.

The General Fund is holding revenues generated by its Downtown Development Authority, which are restricted to uses in the downtown area of the village. This totaled \$105 at February 28, 2007. The Council also designated its proceeds (\$817) from the sale of used air packs towards the cost of a tornado siren.

The Water Enterprise Fund has designated the assessments collected, plus the remaining balance receivable, less debt service payments to date, as being available only for debt service. This totaled \$590,175 at February 28, 2007.

#### B. RESTATED RETAINED EARNINGS:

During 2007, the Village consolidated its Downtown Development Authority Fund into the General Fund. This change results in an increase in designated fund balance as of February 28, 2006 of \$105.

#### C. RESTATED NET ASSETS:

The Village has restated its beginning governmental assets following further analysis of the joint venture contracts. The Village has determined that an equity interest does not exist in the police and fire joint ventures, reducing its beginning net assets by \$141,818.

#### NOTE 10 - JOINT VENTURES:

As discussed in Note 1, the Village participates in two joint ventures with Sandstone Charter Township and Parma Township. The Village has an ongoing financial obligation to fund 30 percent of the Parma - Sandstone Inter-Municipal Police Department. Its financial obligation with respect to the Parma Sandstone Fire Department ended April 1, 2006; until that time, the Village was responsible for 20 percent of the departments operating costs.

Summary financial statements are presented on the following page:

# **VILLAGE OF PARMA, INC.**NOTES TO THE FINANCIAL STATEMENTS

# NOTE 10 – <u>JOINT VENTURES</u>: (Continued)

	Inter Police (As of a	a-Sandstone r-Municipal Department nd for the year bruary 28, 2007)	Parma Sandstone Fire Department (As of and for the year ended March 31, 2007)		
Summary Statement of Net Assets:					
ASSETS:					
Current assets	\$	23,293	\$	322,047	
Capital assets, net of accumulated depreciation		113,938		283,179	
Total assets		137,231		605,226	
LIABILITIES:					
Current liabilities		8,432		194,419	
Noncurrent liabilities - Accrued payroll		33,852		-	
Total liabilities		42,284		194,419	
NET ASSETS:					
Invested in capital assets:					
Townships		75,959		189,293	
Parma Village		37,979		93,886	
Total invested in capital assets		113,938		283,179	
Unrestricted:					
Townships		(13,292)		125,118	
Parma Village		(5,699)		2,510	
Total unrestricted net assets		(18,991)		127,628	
Total net assets	\$	94,947	\$	410,807	
Summary Statement of Activities:					
Public safety expenses	\$	(194,174)	\$	(199,378)	
Charges for service		-		11,485	
Operating grants and contributions		180,576		256,404	
Capital grants and contributions		_		_	
Net (expense) revenue		(13,598)		68,511	
General revenues		13,302		7,227	
Change in net assets:					
Townships		(457)		88,523	
Parma Village		161		(12,785)	
Change in net assets	\$	(296)	\$	75,738	

#### NOTES TO THE FINANCIAL STATEMENTS

#### NOTE 11 - PROPERTY TAXES:

The Village levies property taxes each July, based upon the taxable value of property as of the preceding December 31. The tax bills are due September 14. Taxes paid after that time incur a penalty of 1% per month. Taxes unpaid at February 28 are returned delinquent to the County Treasurer for collection. In return, the Village receives a payment for the unpaid taxes levied on real property, plus 6% penalty. The unpaid taxes levied on personal property (business equipment and fixtures, and certain leased property) are paid to the Village upon collection by the County. The Village is responsible for repayment to the County if the real taxes remain uncollected. The Village reimburses the County approximately \$100 annually for these taxes, plus interest.

On March 15, 1994 Michigan voters approved an amendment to the Michigan Constitution permitting ad valorem taxes to be levied on a non-uniform basis. Beginning in 1995, taxable property has two valuations – State Equalized Value (SEV – supposed to approximate 50% of the property's current fair value) and Taxable Value. Property taxes are levied on the Taxable Value. The Village relies on the township assessors from Parma and Sandstone Townships to determine these values.

Generally, taxable value is to be computed as the lesser of: a) Taxable Value of the immediately preceding year, adjusted for loss, multiplied by the lesser of the net percentage change in the property's SEV, the rate of inflation, or 5%, plus additions, or b) the property's SEV.

The Village's millage rate is established annually following a public hearing. Without voter approval, the rate is limited to that of the prior year adjusted to an amount necessary to increase the total levy (excluding additions and deletions) by an amount not to exceed the annual rate of inflation or 5%, whichever is lower.

A summary of the Village's Taxable Values, Operating Millage Rates, Total taxes Levied, Collections Through February 28, County Settlement for Real Taxes, and Unpaid Delinquent Personal Property Taxes at February 28 for the past five years is as follows:

		Operating		Collected	Del	inquent		
Tax	Taxable	Millage	Total	Through	Re	al (Paid	Deli	nquent
Year	Value	Rate	Levy	2/28	By	County)	Per	sonals
2006	\$35,203,855	4.4180	\$ 155,529	\$ 150,456	\$	4,903	\$	169
2005	\$31,326,480	4.8593	\$ 152,223	\$ 148,907	\$	3,267	\$	49
2004	\$32,194,611	4.5986	\$ 148,048	\$ 145,150	\$	2,755	\$	143
2003	\$43,700,538	5.1200	\$223,746	\$219,307	\$	4,404	\$	35
2002	\$20,768,487	5.1200	\$ 106,333	\$ 100,490	\$	5,709	\$	134

The State of Michigan provides significant tax incentives to encourage industry to renovate and expand aging industrial facilities and to attract new industrial facilities under Michigan Public Act 198 of 1974. This Act allows units to establish districts within which property owners will pay an Industrial Facilities tax rather than an ad valorem tax for up to twelve years.

#### NOTES TO THE FINANCIAL STATEMENTS

#### NOTE 11 - PROPERTY TAXES: (Continued)

For such districts established prior to January 1994, plant and equipment is taxed at one-half the total mills levied by all taxing units. For new districts created after 1993, plant and equipment is taxed at one-half the total mills levied except mills levied under the State Education Tax Act, plus the number of mills levied under that Act.

There are currently eight IFT certificates (districts) in the Village of Parma. A summary of the past five years' levies is as follows:

		Operating		C	Collected		
Tax	Taxable	Millage	Total	7	Through	Ret	urned
Year	Value	Rate	Levy		2/28	Delii	nquent
2006	\$ 47,851,737	2.21000	\$ 105,752	\$	105,752	\$	-
2005	\$ 53,388,103	2.42965	\$ 129,733	\$	129,733	\$	-
2004	\$ 56,581,697	2.30000	\$ 130,138	\$	130,138	\$	-
2003	\$ 63,089,830	2.56000	\$ 161,510	\$	161,510	\$	-
2002	\$ 74,177,789	2.56000	\$ 189,895	\$	189,895	\$	-

The Village's ad valorem and industrial facilities taxes levied on property within the Village of Parma LDFA are subject to capture by the LDFA. For the fiscal year 2007 (tax levy 2006), the LDFA captured the following amounts:

	Taxable	
	 Value	Levy
Ad valorem	\$ 23,596,398	\$ 104,249
Industrial Facilities Tax	47,851,737	105,752
	\$ 71,448,135	\$ 210,001

In 2002, the Village began levying a special millage for hydrants and other community water system construction expenses which could not be attributed to a specific property. This tax levy is restricted to debt payments on the capital lease payable of the Water Enterprise Fund. A summary of the levy is as follows:

Tax Year	Taxable Value	Hydrant Millage Rate	Total Levy	_	ollected hrough 2/28	Rea	nquent al (Paid County)	nquent sonals
Ad Valo	rem:							
2006	\$35,203,855	0.3800	\$ 13,375	\$	12,939	\$	421	\$ 15
2005	\$31,326,480	0.3800	\$ 11,902	\$	11,643	\$	255	\$ 4
2004	\$32,194,611	0.3800	\$ 12,232	\$	11,989	\$	231	\$ 12
2003	\$43,700,538	0.3800	\$ 16,605	\$	16,276	\$	326	\$ 3
2002	\$20,768,487	0.3800	\$ 7,890	\$	7,465	\$	415	\$ 10
Industri	al Facilities Tax:							
2006	\$47,851,737	0.1900	\$ 9,092	\$	9,092	\$	-	\$ -
2005	\$53,388,103	0.1900	\$ 10,144	\$	10,144	\$	_	\$ -
2004	\$56,581,697	0.1900	\$ 10,751	\$	10,751	\$	_	\$ _
2003	\$63,089,830	0.1900	\$ 11,987	\$	11,987	\$	_	\$ -
2002	\$74,177,789	0.1900	\$ 14,094	\$	14,094	\$	_	\$ _

#### NOTES TO THE FINANCIAL STATEMENTS

#### NOTE 12 - EMPLOYEES' RETIREMENT PLANS:

The Village of Parma has a Simple IRA plan, which was established in March of 1999, for its long-time DPW employee. The employee's contribution during the year was \$0; the Village match totaled \$0.

#### NOTE 13 - COMMITMENTS AND CONTINGENCIES:

The Village has the following commitments and/or contingencies at February 28, 2007:

#### A. <u>SEWAGE TREATMENT</u>:

Tests performed during the fiscal year ended February 28, 2001 revealed that the Village's waste water treatment lagoons were leaking at a rate above that allowed by state statute. The State's Department of Environmental Quality has the authority to fine the Village up to \$25,000 per day for each day of noncompliance.

The Village is currently exploring its options to correct this problem, and has approved an application for project funding through a state revolving loan fund.

Preliminary plans project a \$2.2 million total cost to renovate the Village's waste water treatment facility.

#### NOTE 14 - GOING CONCERN:

The Village incurred a substantial deficit in its General Fund during the year ended February 29, 2004, leaving it with an accumulated fund deficit (liabilities greater than assets of the fund). In response, the Village has dramatically reduced expenditures.

The General Fund deficit has been eliminated as of February 28, 2007. The Village is still facing cash flow problems, and has a substantial amount of debt payable to other funds. As a result, concern over the Village's financial stability still exists.

#### NOTE 15 - RISK MANAGEMENT:

The Village is exposed to various risks of loss related to property loss, torts, errors and omissions and employee injuries (workers' compensation), as well as medical benefits provided to employees. The Village participates in municipal self-insurance entities through the Michigan Municipal League for these risks. The entities obtain excess reinsurance to limit losses to participants.

#### NOTES TO THE FINANCIAL STATEMENTS

#### NOTE 16 - ECONOMIC DEPENDENCE:

The Village received 39% of its General Fund revenue (\$76,555) and 99% of its Special Revenue Fund revenue (\$63,279 of \$63,659) from the State of Michigan during the fiscal year ended February 28, 2007.

The Village received another 26% of its General Fund revenue from essentially one taxpayer – Michigan Automotive Compressor, Inc. (MACI). Combining property taxes paid (\$628), and the distribution from the LDFA (of which MACI is currently the only taxpayer - \$49,848), this company provided \$50,476 of the General Fund's revenue.

The Village is exposed to the risk that an economic downturn affecting either of those two entities would have a severe impact on its financial condition.

#### NOTE 17 - SUBSEQUENT EVENTS:

#### A. WASTE WATER SYSTEM UPGRADES:

The Village has studied its options to address problems with its waste water treatment lagoons (see Note 13) and tentatively decided to renovate and expand its treatment plant. The Village intends to proceed with this option, contingent to approval of its amended loan application filed in June 2005. The Village expects to receive a final determination on its application by early 2008. Early projections of the proposed project indicate that the Village's costs could be \$2.2 million.

REQUIRED SUPPLEMENTAL INFORMATION

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - $$\operatorname{\mathtt{BUDGET}}$ AND ACTUAL

#### **GENERAL FUND**

THE YEAR ENDED FEBRUARY 28, 2007

		Budgete	d Am	ounts			Vai	riance With
		Original	Fin	al Amended		Actual	Fina	al Budgeted
REVENUES:							•	
Taxes and penalties	\$	281,530	\$	70,530	\$	52,232	\$	(18,298)
Licenses and permits	φ	4,800	φ	4,800	φ	4,271	φ	(18,298)
Intergovernmental - From the State		78,600		78,600		76,555		(2,045)
Intergovernmental - From Local Units		193,720		48,728		53,921		5,193
Charges for service		4,100		4,100		4,746		5,193 646
Interest		1,000		2,000		2,810		810
Other		1,000		2,000		2,810 817		817
Total revenues		563,750		208,758		195,352		(13,406)
Total revenues		303,730		200,736		190,002		(13,400)
EXPENDITURES:								
General government		83,215		83,215		68,094		(15, 121)
Public safety		206,015		66,434		66,437		3
Community planning		1,875		1,875		1,084		(791)
Public works		20,580		20,580		18,103		(2,477)
Cultural and recreational		12,050		12,050		10,764		(1,286)
Other		228,000		17,000		254		(16,746)
Debt service		_		5,000		4,952		(48)
Total expenditures		551,735		206,154		169,688		(36,466)
EVORGO (DERIGIRMON) OF DEVENIUE								
EXCESS (DEFICIENCY) OF REVENUES		10.015		0.604		05.664		02.060
OVER EXPENDITURES		12,015		2,604		25,664		23,060
OTHER FINANCING SOURCES (USES):								
Sale of fixed assets		-		-		-		_
Operating transfers in		_		_		-		_
Operating transfers (out)		_		_		-		_
Total other financing sources (uses)		-		-		-		-
EXCESS OF REVENUES AND								
OTHER FINANCING SOURCES		10.015		0.604		05 664		02.060
OVER (UNDER) EXPENDITURES		12,015		2,604		25,664		23,060
FUND BALANCE - Beginning		(18,358)		(18,358)		(18,358)		
FUND BALANCE - End	\$	(6,343)	\$	(15,754)	\$	7,306	\$	23,060

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL

#### MAJOR STREET FUND

THE YEAR ENDED FEBRUARY 28, 2007

		Budgeted	l Amo	ounts			Vari	ance With
	С	riginal		al Amended		Actual	Final	Budgeted
REVENUES:								
Intergovernmental: Federal grants	\$		\$		ф		\$	
State shared revenues	Φ	39,000	Φ	39,000	\$	44,365	Φ	5,365
Metro Act revenue		39,000		39,000		1,390		1,390
Total intergovernmental		39,000		39,000		45,755		6,755
Interest		39,000		39,000		300		300
Total revenues		39,000		39,000		46,055		7,055
EXPENDITURES:								
Public Works:								
Construction		_		-		_		_
Maintenance		26,950		26,950		16,478		10,472
Winter maintenance		1,000		1,000		2,220		(1,220)
Traffic Control		200		200		-		200
Drain maintenance		825		825		612		213
Roadside park maintenance		475		475		354		121
Nonmotorized projects		-		-		-		_
Administration		1,100		1,100		780		320
Total expenditures		30,550		30,550		20,444		10,106
EXCESS OF REVENUES UNDER								
EXPENDITURES		8,450		8,450		25,611		17,161
OTHER FINANCING SOURCES (USES):								
Operating transfers in		-		-		-		_
Operating transfers (out)		_		-		(2,200)		(2,200)
Total other financing sources (uses)		-				(2,200)		(2,200)
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES								
AND OTHER FINANCING (USES)		8,450		8,450		23,411		14,961
FUND BALANCE - Beginning of year		28,878		28,878		28,878		
FUND BALANCE - End of year	\$	37,328	\$	37,328	\$	52,289	\$	14,961

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL

#### LOCAL STREET FUND

THE YEAR ENDED FEBRUARY 28, 2007

		Budgeted	l Amo	ounts			Var	iance With
	C	riginal		al Amended		Actual	Fina	1 Budgeted
REVENUES:								
Intergovernmental:								
Federal grants	\$	_	\$	_	\$	_	\$	_
State shared revenues	Ψ	15,000	Ψ	15,000	Ψ	16,134	Ψ	1,134
Metro Act revenues		-		-		1,390		1,390
Total intergovernmental		15,000		15,000		17,524		2,524
Interest		-		, -		80		80
Total revenues		15,000		15,000		17,604		2,604
EXPENDITURES:								
Public Works:								
Construction		-		-		-		-
Maintenance		9,860		9,860		32,763		(22,903)
Winter maintenance		1,160		1,160		2,545		(1,385)
Traffic Control		-		-		-		-
Drain maintenance		365		365		1,167		(802)
Roadside park maintenance		-		-		-		-
Nonmotorized projects		-		-		-		-
Administration		1,050		1,050		780		270
Total expenditures		12,435		12,435		37,255		(24,820)
EXCESS (DEFICIONCY)OF REVENUES								
UNDER EXPENDITURES		2,565		2,565		(19,651)		(22,216)
0112 211 211 211 211 21		_,000				(15,001)		(==,===)
OTHER FINANCING SOURCES (USES):	;							
Operating transfers in		-		-		2,200		2,200
Operating transfers (out)		_		-		_		
Total other financing sources (uses)		-		-		2,200		2,200
EXCESS OF REVENUES AND OTHER FINANCING SOURCES								
OVER (UNDER) EXPENDITURES AND OTHER FINANCING (USES)		2,565		2,565		(17,451)		(20,016)
FUND BALANCE - Beginning of year		20,335		20,335		24,770		4,435
FUND BALANCE - End of year	\$	22,900	\$	22,900	\$	7,319	\$	(15,581)

ADDITIONAL INFORMATION

# COMBINING FINANCIAL STATEMENTS FIDUCIARY FUNDS

#### FIDUCIARY FUNDS:

TRUST AND AGENCY FUND - This fund accounts for employee withholdings and other miscellaneous receipts held by the Village in an agent's capacity.

STAY-N-PLAY PLAYGROUND FUND - This fund accounts for money raised by a community group for the ongoing maintenance of the Stay-n-Play Adventureland playground constructed in the Village's Groner Park in May 1999.

# COMBINING BALANCE SHEET

# **AGENCY FUNDS**

FEBRUARY 28, 2007

	Trust and Agency		y-n-Play yground	Total
ASSETS: Cash Investments Due from other governments Due from other funds	\$	15,086 - 889 -	\$ 2,563 16,498 - -	\$ 17,649 16,498 889
Total assets	\$	15,975	\$ 19,061	\$ 35,036
LIABILITIES: Accrued payroll taxes and withholdings Due to other funds Due to other governments Due to other groups	\$	4,848 667 - 10,460	\$ - - - 19,061	\$ 4,848 667 - 29,521
Total liabilities	\$	15,975	\$ 19,061	\$ 35,036

# COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES AGENCY FUNDS

THE YEAR ENDED FEBRUARY 28, 2007

		salance /28/06	A	additions		Deletions		Balance 2/28/07
TRUST AND AGENCY FUND: ASSETS:								
Cash	\$	8,480	\$	107,740	\$	101,134	\$	15,086
Investments		-		-		-		- 889
Due from other governments Due from other funds		3,598		889		3,598		009
Total assets	\$	12,078	\$	108,629	\$	104,732	\$	15,975
		,		,		,		
LIABILITIES:								
Accrued payroll taxes and withholdings	\$	4,966	\$	93,199	\$	93,317	\$	4,848
Due to other funds		-		667		-		667
Due to other governments		7,112		14,763		11,415		10,460
Due to other groups Total liabilities	\$	12,078	\$	108,629	\$	104,732	\$	15,975
Total habilities	Ψ	12,010	Ψ	100,025	Ψ	101,702	Ψ	10,510
STAY-N-PLAY PLAYGROUND FUND: ASSETS: Cash	\$	2,593	\$	20	\$	50	\$	2,563
Investments	Ψ	16,419	Ψ	79	Ψ	-	Ψ	16,498
Due from other funds		-		-		_		-
Total assets	\$	19,012	\$	99	\$	50	\$	19,061
LIABILITIES:								
Accrued payroll taxes and withholdings	\$	-	\$	-	\$	-	\$	-
Due to other funds		-		-		-		-
Due to other governments  Due to other groups		19,012		- 99		50		19,061
Total liabilities	\$	19,012	\$	99	\$	50	\$	19,061
		·	•				•	
Total assets/liabilities	\$	31,090	\$	108,728	\$	104,782	\$	35,036

INDIVIDUAL FUND STATEMENTS

# BALANCE SHEET

# **GENERAL FUND**

**FEBRUARY 28, 2007** 

(With comparative amounts as of February 28, 2006)

	2007		2006
ASSETS:	 	4.	
Cash and cash equivalents	\$ 65,632	\$	35,629
Investments - At cost	-		- - 471
Receivables	2,366		5,471
Due from other funds	20,783		40,496
Due from other governments	88,064		122,086
Prepaid expenses	 		246
Total assets and other debits	\$ 176,845	\$	203,928
LIABILITIES AND FUND EQUITY			
LIABILITIES:			
Accounts payable	\$ 2,493	\$	12,305
Due to other funds	164,767		179,733
Accrued payroll	-		4,225
Deferred revenue	 2,279		26,128
Total liabilities	 169,539		222,391
FUND EQUITY:			
Fund balance:			
Reserved	-		-
Designated	922		-
Unreserved and undesignated	 6,384		(18,463)
Total fund equity	 7,306		(18,463)
Total liabilities and fund equity	\$ 176,845	\$	203,928

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -  $$\operatorname{\mathtt{BUDGET}}$  AND ACTUAL

#### **GENERAL FUND**

THE YEAR ENDED FEBRUARY 28, 2007

(With comparative amounts from the year ended February 28, 2006)

			2007				
	Fina	al Amended		Var	iance With		2006
		Budget	Actual		Budget		Actual
REVENUES:							
TAXES AND PENALTIES:							
Current property taxes	\$	172,000	\$ 155,529	\$	(16,471)	\$	152,223
Less: Captured by LDFA		(105,000)	(104,249)		751		(97,903)
Net current property taxes		67,000	51,280		(15,720)		54,320
Industrial Facilities Tax		106,000	105,752		(248)		129,733
Less: Captured by LDFA		(106,000)	(105,752)		248		(129,733)
Net Industrial Facilities Tax			-		_		-
Trailer park fees		330	66		(264)		-
Delinquent taxes collected		3,000	178		(2,822)		458
Administrative fee		200	205		5		166
Interest and penalties		_	503		503		182
Total taxes and penalties		70,530	52,232		(18,298)		55,126
LICENSES AND PERMITS:							
Cable TV franchise fees		1,800	1,624		(176)		1,674
Permits		3,000	2,647		(353)		4,327
Total licenses and permits		4,800	4,271		(529)		6,001
INTERGOVERNMENTAL:							
From the State:							
State shared revenues		78,000	75,915		(2,085)		77,707
Liquor inspections		600	640		40		615
Total from the state		78,600	76,555		(2,045)		78,322
From Local Units:		. 0,000	. 0,000		(=,0.0)	-	. 0,011
LDFA Distribution of excess capture		43,608	49,848		6,240		73,608
Library expense sharing		5,120	4,073		(1,047)		4,064
Total from local units		48,728	53,921		5,193		77,672
Total intergovernmental		127,328	130,476		3,148		155,994
CHARGES FOR SERVICES:							
Bookkeeping fees		3,000	3,175		175		600
Information searches		400	731		331		2,520
Sale of leaf bags		700	840		140		750
Total charges for service		4,100	4,746		646		3,870
INTEREST		2,000	2,810		810		1,046
OTHER:							
Miscellaneous		_	_		-		49
Donations		-	_		_		10,000
Reimbursements - Fire		_	817		817		,
Total other revenue		-	817		817		10,049
Total revenues	\$	208,758	\$ 195,352	\$	(13,406)	\$	232,086

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - $$\operatorname{\mathtt{BUDGET}}$ AND ACTUAL

#### **GENERAL FUND**

THE YEAR ENDED FEBRUARY 28, 2007

(With comparative amounts from the year ended February 28, 2006)

	Fina	Final Amended Variance With			2006		
	I	Budget		Actual		ludget	 Actual
EXPENDITURES:					· ·	_	
Current:							
GENERAL GOVERNMENT:							
Village Council:							
Council Salaries	\$	23,000	\$	19,197	\$	3,803	\$ 22,526
Payroll taxes		1,900		1,491		409	1,110
Pofessional services		12,000		10,207		1,793	11,689
Contract services		1,850		-		1,850	1,735
Membership and dues		1,400		1,224		176	1,382
Miscellaneous		-		228		(228)	-
Total Village Council		40,150		32,347		7,803	38,442
Elections:							
Salaries		_		-		_	450
Payroll taxes		_		-		-	34
Supplies		_		-		_	436
Total elections		-		-		_	920
Clerk:							
Salary		7,340		5,684		1,656	3,739
Payroll taxes		800		435		365	1,019
Office supplies		1,000		80		920	1,702
Total clerk		9,140		6,199		2,941	6,460
Treasurer:							
Salary		7,340		8,316		(976)	3,616
Payroll taxes		800		636		164	1,004
Tax statements		150		112		38	12
Total treasurer	\$	8,290	\$	9,064	\$	(774)	\$ 4,632
				*			 

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -  $$\operatorname{\mathtt{BUDGET}}$  AND ACTUAL

#### **GENERAL FUND**

THE YEAR ENDED FEBRUARY 28, 2007

(With comparative amounts from the year ended February 28, 2006)

			2007				
	Final Amende	ed		Variance With	2006		
	Budget		Actual	Budget		Actual	
<b>EXPENDITURES:</b> (Continued)						_	
Current: (Continued)							
Village Hall and Grounds:							
Wages	\$	- \$	-	\$ -	\$	296	
Payroll taxes		-	-	-		23	
Unemployment taxes		-	792	(792)		864	
Workers compensation insurance		-	235	(235)		-	
Office equipment repair	500	0	459	41		489	
Office supplies	1,600		785	815		116	
Operating supplies	1,500	0	1,313	187		2,153	
Contract labor		-	-	-		-	
Printing		-	-	-		94	
Insurance	15,000	0	11,268	3,732		13,128	
Utilities	5,78	5	5,488	297		5,111	
Repairs and maintenance	350	0	-	350		315	
Training	400	0	-	400		-	
Uniforms		-	-	-		501	
Miscellaneous	500	0	144	356		924	
Total village hall and grounds	25,63	5	20,484	5,151		24,014	
Total general government	83,21	5	68,094	15,121		74,468	
PUBLIC SAFETY:							
Parma - Sandstone Police Department:							
Contribution to joint venture	56,919	9	53,676	3,243		62,570	
Total Parma - Sandstone Police	56,91	9	53,676	3,243		62,570	
Village Police:							
Wages	5,21	5	5,178	37		5,016	
Payroll taxes	400	0	396	4		384	
Auto	800		656	144		1,537	
Gas & Oil	600	0	588	12		912	
Capital outlay		-	-			1,569	
Total village police	7,01	5	6,818	197		9,418	
Parma - Sandstone Fire Department:							
Contribution to joint venture		-	2,344	(2,344)		30,094	
Total Parma - Sandstone Fire		-	2,344	(2,344)		30,094	
Inspections:							
Wages		-	640	(640)		1,320	
Payroll taxes		-	49	(49)		101	
Supplies		-	-	-		32	
Inspector fees	2,500		2,910	(410)		2,950	
Total inspections	2,500	0	3,599	(1,099)		4,403	
Total public safety	\$ 66,43	4 <b>\$</b>	66,437	\$ (3)	\$	106,485	

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - $$\operatorname{\mathtt{BUDGET}}$ AND ACTUAL

#### **GENERAL FUND**

THE YEAR ENDED FEBRUARY 28, 2007

(With comparative amounts from the year ended February 28, 2006)

			2007					
	Fina	l Amended		Vari	ance With	2006		
	]	Budget	Actual	Budget		Actual		
<b>EXPENDITURES:</b> (Continued)	1							
Current: (Continued)								
COMMUNITY PLANNING:								
Planning Commission:								
Wages	\$	1,500	\$ 550	\$	950	\$	1,100	
Payroll taxes		75	42		33		48	
Contractual labor		_	455		(455)		-	
Operating supplies		300	37		263		34	
Total Planning Commission		1,875	1,084		791		1,182	
PUBLIC WORKS:								
Sanitation and Landfill:								
Wages		3,200	2,279		921		2,818	
Payroll taxes		-	175		(175)		216	
Spring clean up		_	-				-	
Equipment usage		_	1,121		(1,121)		_	
Total sanitation and landfill		3,200	3,575		(375)		3,034	
	' <u>-</u>							
General Public Works:		000			604		0.50	
Biodegradable leaf bags		880	199		681		960	
Community improvements		-	175		(175)		730	
Street lighting		11,000	12,888		(1,888)		11,014	
Sidewalk construction		-	388		(388)		-	
Tree removal and replacement		5,000	878		4,122		3,583	
Equipment usage		500			500		-	
Total general public works		17,380	14,528		2,852	-	16,287	
Total public works		20,580	18,103		2,477		19,321	
CULTURAL AND RECREATIONAL:								
Parks and Recreation:								
Labor		500	301		199		466	
Payroll taxes		150	23		127		36	
Contract services		1,400	2,565		(1,165)		1,071	
Pavillion		2,000	1,675		325		1,976	
Utilities		1,800	1,197		603		1,020	
Equipment usage		200	269		(69)		101	
Parma - Sandstone Recreation		-	-		-		-	
Total parks and recreation		6,050	6,030		20		4,670	
Library:								
Utilities and maintenance		6,000	4,734		1,266		4,104	
Total cultural and recreational	\$	12,050	\$ 10,764	\$	1,286	\$	8,774	

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - $$\operatorname{\mathtt{BUDGET}}$ AND ACTUAL

#### **GENERAL FUND**

THE YEAR ENDED FEBRUARY 28, 2007

(With comparative amounts from the year ended February 28, 2006)

				2007				
		d Amended				iance With		2006
DEDDINIDED (Continued)		Budget		Actual		Budget		Actual
EXPENDITURES: (Continued)								
OTHER FUNCTIONS: Tax refunds	\$	17,000	\$	254	\$	16746	ф	417
Total other functions	Ф	17,000	Φ	254	φ	16,746 16,746	\$	417
Total other functions		17,000		234		10,740		417
Total current expenditures		201,154		164,736		36,418		210,647
CAPITAL OUTLAY:								
General		-		-		-		-
Parks		-		-				_
Total capital outlay		-		-				
DEBT SERVICE:								
Principal		3,500		3,456		44		3,304
Intetrest		1,500		1,496		4		1,648
Total debt service		5,000		4,952		48		4,952
Total expenditures		206,154		169,688		36,466		215,599
EXCESS (DEFICIENCY) OF REVENUES								
OVER EXPENDITURES		2,604		25,664		(23,060)		16,487
OTHER FINANCING SOURCES (USES):								
Sale of fixed assets		-		-		-		-
Operating transfers in		-		-		-		-
Operating transfers (out)		-		-				
Total other financing sources (uses)		-		-				
EXCESS OF REVENUES AND								
OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES		2,604		25,664		(23,060)		16,487
FUND BALANCE - Beginning (Restated)		(18,358)		(18,358)		_		(34,950)
FUND BALANCE - End	\$	(15,754)	\$	7,306	\$	(23,060)	\$	(18,463)

BALANCE SHEET

# **MAJOR STREET FUND**

**FEBRUARY 28, 2007** 

(With comparative amounts as of February 28, 2006)

		2007	2006		
ASSETS: Cash and cash equivalents Due from other funds Due from other governments	<b>\$</b>	46,396 363 8,012	\$	29,913 374 8,095	
Total assets	<u>\$</u>	54,771	\$	38,382	
LIABILITIES ANI	FUND EQUITY				
LIABILITIES: Accounts payable Due to other funds Total liabilities	<b>\$</b>	282 2,200 2,482	\$	9,504 9,504	
FUND EQUITY: Unreserved		52,289		28,878	
Total liabilities and fund equity	\$	54,771	\$	38,382	

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

# **MAJOR STREET FUND**

THE YEAR ENDED FEBRUARY 28, 2007

(With comparative amounts from the year ended February 28, 2006)

				2007				2006
	В	UDGET		ACTUAL	VAR	IANCE	A	CTUAL
DEVENUES.								
REVENUES: Intergovernmental:								
Federal grants	\$	_	\$	_	\$	_	\$	_
State shared revenues	Ψ	39,000	Ψ	44,365	Ψ	5,365	Ψ	44,858
Metro Act revenue		-		1,390		1,390		3,017
Total intergovernmental		39,000		45,755		6,755		47,875
Interest		-		300		300		198
Total revenues		39,000		46,055		7,055		48,073
EXPENDITURES:								
Public Works:								
Construction		-		-		-		-
Maintenance		26,950		16,478		10,472		21,921
Winter maintenance		1,000		2,220		(1,220)		2,526
Traffic Control		200		-		200		267
Drain maintenance		825		612		213		735
Roadside park maintenance		475		354		121		400
Nonmotorized projects		-		-		-		-
Administration		1,100		780		320		945
Total expenditures		30,550		20,444		10,106		26,794
EXCESS OF REVENUES UNDER								
EXPENDITURES		8,450		25,611		17,161		21,279
OTHER FINANCING SOURCES (USES	<b>;</b> ):							
Operating transfers in		-		-		-		-
Operating transfers (out)		-		(2,200)		(2,200)		
Total other financing sources (uses	)	-		(2,200)		(2,200)		_
EXCESS OF REVENUES AND OTHER FINANCING SOURCES								
OVER (UNDER) EXPENDITURES AND OTHER FINANCING (USES)		8,450		23,411		14,961		21,279
FUND BALANCE - Beginning of year		28,878		28,878				7,599
FUND BALANCE - End of year	\$	37,328	\$	52,289	\$	14,961	\$	28,878

BALANCE SHEET

#### LOCAL STREET FUND

FEBRUARY 28, 2007

(With comparative amounts as of February 28, 2006)

		2007	 2006
ASSETS: Cash and cash equivalents Due from other funds Due from other governments	<b>\$</b>	2,214 2,490 2,913	\$ 11,692 10,133 2,945
Total assets	<u>\$</u>	7,617	\$ 24,770
LIABILITIES AN	ID FUND EQUITY		
LIABILITIES: Accounts payable Due to other funds Total liabilities	<b>\$</b>	282 16 298	\$ - - -
FUND EQUITY: Unreserved		7,319	 24,770
Total liabilities and fund equity	<b>\$</b>	7,617	\$ 24,770

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

# LOCAL STREET FUND

THE YEAR ENDED FEBRUARY 28, 2007

(With comparative amounts from the year ended February 28, 2006)

			2007				2006
	В	UDGET	ACTUAL	VAF	RIANCE	Α	CTUAL
REVENUES:							
Intergovernmental:							
Federal grants	\$	-	\$ -	\$	-	\$	-
State shared revenues		15,000	16,134		1,134		8,085
METRO Act revenue		-	1,390		1,390		16,320
Total intergovernmental		15,000	17,524		2,524		24,405
Interest		-	80		80		55
Total revenues		15,000	17,604		2,604		24,460
EXPENDITURES:							
Public Works:							
Construction		_	-		_		-
Maintenance		9,860	32,763		(22,903)		8,085
Winter maintenance		1,160	2,545		(1,385)		2,289
Traffic Control		-	-		-		-
Drain maintenance		365	1,167		(802)		621
Roadside park maintenance		-	-		-		-
Nonmotorized projects		-	-		-		-
Administration		1,050	780		270		945
Total expenditures		12,435	37,255		(24,820)		11,940
EXCESS (DEFICIENCY) OF REVENUE	S						
OVER (UNDER) EXPENDITURES		2,565	(19,651)		(22,216)		12,520
OTHER FINANCING SOURCES (USES	<b>)</b> ;						
Operating transfers in	•	-	2,200		2,200		_
Operating transfers (out)		-	-				
Total other financing sources (uses		-	2,200		2,200		
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES							
AND OTHER FINANCING (USES)		2,565	(17,451)		(20,016)		12,520
FUND BALANCE - Beginning of year		20,335	24,770		4,435		20,335
FUND BALANCE - End of year	\$	22,900	\$ 7,319	\$	(15,581)	\$	32,855

BALANCE SHEET

# WASTE WATER FUND

FEBRUARY 28, 2007

(With comparative amounts as of February 28, 2006)

	2007	2006		
ASSETS:				
CURRENT ASSETS:				
Cash and cash equivalents	\$ 37,338	\$ 57,902		
Investments, at cost	473,295	461,488		
Receivables:				
Accounts	23,731	7,523		
Assessments/Connection Fees - Current portion	-	_		
Accrued Interest	10,613	-		
Total receivables	34,344	7,523		
Due from other funds	66,563	80,143		
Advanced expenses	97,712	48,878		
Total current assets	709,252	655,934		
PROPERTY, PLANT AND EQUIPMENT:				
Capital assets - Net	219,333	234,215		
OTHER ASSETS:				
Assessments/Connection Fees - Long-term portion				
Total assets	\$ 928,585	\$ 890,149		
LIABILITIES:				
CURRENT LIABILITIES:				
Accounts payable	\$ 23,451	\$ 16,594		
Due to other funds	-	30		
Deferred revenue	17,622	1,816		
Capital lease payable - Current	-	_		
Total current liabilities	41,073	18,440		
LONG-TERM LIABILITIES:				
Capital lease payable - Long-term portion	-	-		
Total liabilities	41,073	18,440		
FUND EQUITY -				
Retained earnings - Designated for debt service	-	-		
Retained earnings - Undesignated	887,512	871,709		
Total fund equity	887,512	871,709		
Total liabilities and fund equity	\$ 928,585	\$ 890,149		

# STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN RETAINED EARNINGS

#### WASTE WATER FUND

# THE YEAR ENDED FEBRUARY 28, 2007

(With comparative amounts from the year ended February 28, 2006)

	2007	2006	
OPERATING REVENUES:			
Charges for services	\$ 71,384	\$ 69,559	
Interest and penalties	1,288	902	
Total operating revenues	72,672	70,461	
OPERATING EXPENSES:			
Administration:			
Clerical salaries	6,357	7,156	
Payroll taxes	487	333	
Office supplies	192	329	
Other	134	-	
Professional services	2,500	2,648	
Total administration	9,670	10,466	
Operations and maintenance:			
Salaries	455	1,499	
Payroll taxes	35	115	
Contract services	30,474	30,145	
Professional services	· -	, -	
Utilities	5,664	4,856	
Repairs and maintenance	8,317	15,261	
Operating supplies	· -	, -	
Equipment usage	680	3,417	
Miscellaneous	-	, =	
Total operations and maintenance	45,625	55,293	
Depreciation	25,230	24,972	
Total operating expenses	80,525	90,731	
Total operating expenses		50,701	
OPERATING INCOME (LOSS)	(7,853)	(20,270)	
NON-OPERATING REVENUES/EXPENSES -			
Taxes - Hydrant	-	_	
Connection fees	-	-	
Interest income	23,656	16,332	
Connection expenses	· -	-	
Interest expense	-	-	
Total non-operating revenues/expenses	23,656	16,332	
NET INCOME (LOSS)	15,803	(3,938)	
RETAINED EARNINGS - Beginning	871,709	875,647	
RETAINED EARNINGS - Ending	\$ 887,512	\$ 871,709	
	<del>-</del>	,	

# BALANCE SHEET

# WATER FUND

FEBRUARY 28, 2007

(With comparative amounts as of February 28, 2006)

	2007	2006		
ASSETS:				
CURRENT ASSETS:				
Cash and cash equivalents	\$ 57,750	\$ 10,225		
Investments, at cost	-	20,278		
Receivables:				
Accounts	13,010	7,060		
Assessments/Connection Fees - Current portion Accrued Interest	37,169	40,455		
Total receivables	50,179	47,515		
Due from other funds	97,749	99,139		
Advanced expenses	-	-		
Total current assets	205,678	177,157		
PROPERTY, PLANT AND EQUIPMENT:				
Capital assets - Net	4,026,458	4,158,943		
OTHER ASSETS:				
Assessments/Connection Fees - Long-term portion	412,497	449,306		
Total assets	\$ 4,644,633	\$ 4,785,406		
LIABILITIES:				
CURRENT LIABILITIES:				
Accounts payable	\$ 18,643	\$ 12,906		
Due to other funds	-	20,202		
Deferred revenue	30,497	809		
Capital lease payable - Current	100,000	100,000		
Total current liabilities	149,140	133,917		
LONG-TERM LIABILITIES:				
Capital lease payable - Long-term portion	2,430,000	2,530,000		
Total liabilities	2,579,140	2,663,917		
FUND EQUITY -				
Retained earnings - Designated for debt service	590,175	587,645		
Retained earnings - Undesignated	1,475,318	1,533,844		
Total fund equity	2,065,493	2,121,489		
Total liabilities and fund equity	\$ 4,644,633	\$ 4,785,406		

# STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN RETAINED EARNINGS

#### WATER FUND

# THE YEAR ENDED FEBRUARY 28, 2007

(With comparative amounts from the year ended February 28, 2006)

	:	2007	2006		
OPERATING REVENUES:					
Charges for services	\$	52,387	\$	44,900	
Interest and penalties		716		229	
Total operating revenues		53,103		45,129	
OPERATING EXPENSES:					
Administration:					
Clerical salaries		-		6,900	
Payroll taxes		-		360	
Office supplies		331		688	
Other		133		308	
Professional services		2,550		4,073	
Total administration		3,014		12,329	
Operations and maintenance:					
Salaries		1,929		880	
Payroll taxes		148		68	
Contract services		32,510		33,668	
Professional services		1,313		751	
Utilities		17,811		15,923	
Repairs and maintenance		5,699		4,694	
Operating supplies		10,997		11,458	
Equipment usage		1,109		547	
Miscellaneous		419		-	
Total operations and maintenance		71,935		67,989	
Depreciation		112,540		114,786	
Total operating expenses		187,489		195,104	
OPERATING INCOME (LOSS)		(134,386)		(149,975)	
NON-OPERATING REVENUES/EXPENSES -					
Taxes - Hydrant		22,467		22,046	
Connection fees		55,338		52,788	
Interest income		88,935		79,416	
Connection expenses		(650)		(1,450)	
Interest expense		(87,700)		(91,575)	
Total non-operating revenues/expenses		78,390		61,225	
NET INCOME		(55,996)		(88,750)	
RETAINED EARNINGS - Beginning	2	,121,489		2,210,239	
RETAINED EARNINGS - Ending	\$ 2	,065,493	\$	2,121,489	

BALANCE SHEET

# GARBAGE FUND

FEBRUARY 28, 2007

(With comparative amounts as of February 28, 2006)

	2007			2006	
ASSETS:					
CURRENT ASSETS:					
Cash and cash equivalents	\$	14,132	\$	16,971	
Investments, at cost	-	· -		-	
Receivables:	<u> </u>				
Accounts		21,675		8,104	
Assessments/Connection Fees - Current portion		· -		-	
Accrued Interest		-		_	
Total receivables		21,675		8,104	
Due from other funds					
Advanced expenses		-		_	
Total current assets		35,807		25,075	
		<u> </u>			
PROPERTY, PLANT AND EQUIPMENT:					
Capital assets - Net		-		_	
•		-			
OTHER ASSETS:					
Assessments/Connection Fees - Long-term portion		-		-	
Total assets	\$	35,807	\$	25,075	
LIABILITIES:					
CURRENT LIABILITIES:					
Accounts payable	\$	3,407	\$	3,297	
Due to other funds	•	, -		, -	
Deferred revenue		13,081		1,542	
Capital lease payable - Current		-		-	
Total current liabilities		16,488		4,839	
	-			,	
LONG-TERM LIABILITIES:					
Capital lease payable - Long-term portion		-		_	
Total liabilities		16,488		4,839	
		<u> </u>			
FUND EQUITY -					
Retained earnings - Designated for debt service		-		_	
Retained earnings - Undesignated		19,319		20,236	
Total fund equity		19,319		20,236	
				· · · · · · · · · · · · · · · · · · ·	
Total liabilities and fund equity	\$	35,807	\$	25,075	
• •				· · · · · · · · · · · · · · · · · · ·	

# STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN RETAINED EARNINGS

#### **GARBAGE FUND**

THE YEAR ENDED FEBRUARY 28, 2007

(With comparative amounts from the year ended February 28, 2006)

	2007		2006	
OPERATING REVENUES:	_			
Charges for services	\$	52,817	\$	52,037
Interest and penalties		1,329		1,025
Total operating revenues		54,146		53,062
OPERATING EXPENSES:				
Administration:				
Clerical salaries		6,586		7,999
Payroll taxes		505		168
Office supplies		355		700
Other		-		-
Professional services		1,000		1,421
Total administration		8,446		10,288
Operations and maintenance:				
Salaries		-		-
Payroll taxes		-		-
Contract services		46,732		44,576
Professional services		-		-
Utilities		-		_
Repairs and maintenance		-		-
Operating supplies		-		_
Equipment usage		-		-
Miscellaneous		-		-
Total operations and maintenance		46,732		44,576
Depreciation		_		_
Total operating expenses		55,178		54,864
roun operating emperators		00,210		0.,00.
OPERATING INCOME (LOSS)		(1,032)		(1,802)
NON-OPERATING REVENUES -				
Taxes - Hydrant		-		-
Connection fees		-		-
Interest income		115		-
Connection expenses		-		-
Interest expense		-		_
Total non-operating revenues/expenses		115		_
NET INCOME (LOSS)		(917)		(1,802)
RETAINED EARNINGS - Beginning		20,236		22,038
			ф	
RETAINED EARNINGS - Ending	\$	19,319	\$	20,236

BALANCE SHEET

# MOTOR POOL FUND

FEBRUARY 28, 2007

(With comparative amounts as of February 28, 2006)

	2007			2006	
ASSETS:					
Cash and cash equivalents	\$	2,976	\$	2,628	
Investments, at cost		-		-	
Receivables:					
Accounts		-		_	
Accrued interest		-		_	
Total receivables		-			
Due from other funds		16		_	
Advanced expenses		-		_	
Capital assets (Net)		10,872		15,411	
Total assets	\$	13,864	\$	18,039	
LIABILITIES:					
Accounts payable	\$	413	\$	190	
Due to other funds		20,981		20,816	
Total liabilities		21,394		21,006	
FUND EQUITY -					
Retained earnings		(7,530)		(2,967)	
Total liabilities and fund equity	\$	13,864	\$	18,039	

# STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN RETAINED EARNINGS

#### MOTOR POOL FUND

THE YEAR ENDED FEBRUARY 28, 2007

(With comparative amounts from the year ended February 28, 2006)

	2007		2006	
OPERATING REVENUES - Rentals	\$ 17,136	5 \$	20,141	
OPERATING EXPENSES:				
Administration:				
Clerical salaries	•	-	_	
Payroll taxes	•	-	_	
Office supplies		-	-	
Other		-	-	
Professional services		<u> </u>	1,411	
Total administration			1,411	
Operations and Maintenance:				
Salaries	6,307	7	7,874	
Payroll taxes	482	2	602	
Contract services		-	-	
Professional Services	1,336	5	-	
Utilities	2,720	)	2,560	
Repairs and maintenance	2,763	3	3,080	
Operating supplies	3,183		2,650	
Rent	300		300	
Miscellaneous	83			
Total operations and maintenance	17,174	<u> </u>	17,066	
Depreciation	4,539		13,573	
Total operating expenses	21,713	3	32,050	
OPERATING INCOME (LOSS)	(4,577	<u> </u>	(11,909)	
NON-OPERATING REVENUES (EXPENSES):				
Interest revenue	14	ļ	37	
Sale of fixed assets		<u> </u>	_	
Total non-operating revenues (expenses)	14	<u> </u>	37	
NET INCOME (LOSS)	(4,563	3)	(11,872)	
RETAINED EARNINGS - Beginning	(2,967	7)	8,905	
RETAINED EARNINGS - Ending	\$ (7,530	<u>\$</u>	(2,967)	

SCHEDULES OF INDEBTEDNESS

# 

		DEBT SERVICE REQUIREMENTS			FISCAL
DATE	RATE	PRINCIPAL	INTEREST	TOTAL	YEAR
07/01/04	4.53%	3,159.18	1,793.61	4,952.79	02/28/05
07/01/05	4.53%	3,304.48	1,648.32	4,952.80	02/28/06
07/01/06	4.53%	3,456.45	1,496.34	4,952.79	02/28/07
07/01/07	4.53%	3,615.41	1,337.39	4,952.80	02/29/08
07/01/08	4.53%	3,781.68	1,171.11	4,952.79	02/28/09
07/01/09	4.53%	3,955.60	997.20	4,952.80	02/28/10
07/01/10	4.53%	4,137.52	815.27	4,952.79	02/28/11
07/01/11	4.53%	4,327.81	624.99	4,952.80	02/29/12
07/01/12	4.53%	4,526.84	425.95	4,952.79	02/28/13
07/01/13	4.53%	4,735.03	217.77	4,952.80	02/28/14
		39,000.00	10,527.95	49,527.95	
Ramainin	g at 2/28/07:	29,079.89	5,589.68	34,669.57	

# $VILLAGE \ OF \ PARMA \\ CAPITAL \ LEASE \ PAYABLE - COUNTY \ OF \ JACKSON (DRINKING WATER REVOLVING LOAN FUND) \\ \$1,110,000 \ SERIES \ 2002 \ B$

		PRINCIPAL	ANNUAL	DEBT SERVICE REQUIREMENTS			FISCAL
DATE	RATE	AMOUNT	INTEREST	PRINCIPAL	INTEREST	TOTAL	YEAR
09/01/02		-	-	-	3,759.89	3,759.89	02/28/03
03/01/03	2.50%	45,000.00	1,125.00	45,000.00	11,621.42	56,621.42	02/28/03
09/01/03		-	-	-	12,905.01	12,905.01	
03/01/04	2.50%	45,000.00	1,125.00	45,000.00	13,211.19	58,211.19	02/29/04
09/01/04		-	-	-	12,750.00	12,750.00	
03/01/05	2.50%	45,000.00	1,125.00	45,000.00	12,757.55	57,757.55	02/28/05
09/01/05		-	-	-	12,187.50	12,187.50	
03/01/06	2.50%	45,000.00	1,125.00	45,000.00	12,187.50	57,187.50	02/28/06
09/01/06		-	-	-	11,625.00	11,625.00	
03/01/07	2.50%	50,000.00	1,250.00	50,000.00	11,625.00	61,625.00	02/28/07
09/01/07		_	_	_	11,000.00	11,000.00	
03/01/08	2.50%	50,000.00	1,250.00	50,000.00	11,000.00	61,000.00	02/29/08
09/01/08		-	-	-	10,375.00	10,375.00	
03/01/09	2.50%	50,000.00	1,250.00	50,000.00	10,375.00	60,375.00	02/28/09
09/01/09		-	· -	, =	9,750.00	9,750.00	, ,
03/01/10	2.50%	50,000.00	1,250.00	50,000.00	9,750.00	59,750.00	02/28/10
09/01/10		, -	, -	, -	9,125.00	9,125.00	, ,
03/01/11	2.50%	55,000.00	1,375.00	55,000.00	9,125.00	64,125.00	02/28/11
09/01/11		-	_	-	8,437.50	8,437.50	, ,
03/01/12	2.50%	55,000.00	1,375.00	55,000.00	8,437.50	63,437.50	02/29/12
09/01/12		-	-	-	7,750.00	7,750.00	.,,
03/01/13	2.50%	55,000.00	1,375.00	55,000.00	7,750.00	62,750.00	02/28/13
09/01/13		-	-,	-	7,062.50	7,062.50	//
03/01/14	2.50%	55,000.00	1,375.00	55,000.00	7,062.50	62,062.50	02/28/14
09/01/14	,	-	-	-	6,375.00	6,375.00	02/20/1
03/01/15	2.50%	60,000.00	1,500.00	60,000.00	6,375.00	66,375.00	02/28/15
09/01/15	,	-	-	-	5,625.00	5,625.00	02/20/10
03/01/16	2.50%	60,000.00	1,500.00	60,000.00	5,625.00	65,625.00	02/29/16
09/01/16	,	-	-	-	4,875.00	4,875.00	04/45/10
03/01/17	2.50%	60,000.00	1,500.00	60,000.00	4,875.00	64,875.00	02/28/17
09/01/17	2.0070	-	-	-	4,125.00	4,125.00	02/20/17
03/01/18	2.50%	60,000.00	1,500.00	60,000.00	4,125.00	64,125.00	02/28/18
09/01/18	2.0070	-	-	-	3,375.00	3,375.00	02/20/10
03/01/19	2.50%	65,000.00	1,625.00	65,000.00	3,375.00	68,375.00	02/28/19
09/01/19	2.0070	-	-	-	2,562.50	2,562.50	02/20/19
03/01/19	2.50%	65,000.00	1,625.00	65,000.00	2,562.50	67,562.50	02/29/20
09/01/20	2.5070	-	1,025.00	-	1,750.00	1,750.00	02/29/20
03/01/20	2.50%	70,000.00	1,750.00	70,000.00	1,750.00	71,750.00	02/28/21
09/01/21	2.3070	70,000.00	1,730.00	70,000.00	875.00	875.00	02/20/21
03/01/21	2 50%	70,000.00	1,750.00	70,000.00	875.00 875.00	70,875.00	02/28/22
03/01/22	2.30 /0	70,000.00	1,730.00	70,000.00	873.00	70,873.00	02/20/22
		1,110,000.00	27,750.00	1,110,000.00	300,755.06	1,410,755.06	
		Remaining	g at 2/28/07:	880,000.00	186,125.00	1,066,125.00	

# VILLAGE OF PARMA CAPITAL LEASE PAYABLE - COUNTY OF JACKSON (LDFA PROJECT) \$1,800,000 2002 Series A

		PRINCIPAL	ANNUAL	DEBT SERVICE REQUIREMENTS			FISCAL
DATE	RATE	AMOUNT	INTEREST	PRINCIPAL	INTEREST	TOTAL	YEAR
03/01/03			-	-	35,662.50	35,662.50	
09/01/03	5.50%	25,000.00	1,375.00	25,000.00	35,662.50	60,662.50	
03/01/04		-	-	-	34,975.00	34,975.00	02/29/04
09/01/04	5.50%	25,000.00	1,375.00	25,000.00	34,975.00	59,975.00	
03/01/05		-	-	-	34,287.50	34,287.50	02/28/05
09/01/05	5.50%	50,000.00	2,750.00	50,000.00	34,287.50	84,287.50	
03/01/06		-	-	-	32,912.50	32,912.50	02/28/06
09/01/06	5.50%	50,000.00	2,750.00	50,000.00	32,912.50	82,912.50	
03/01/07		-	-	-	31,537.50	31,537.50	02/28/07
09/01/07	3.00%	50,000.00	1,500.00	50,000.00	31,537.50	81,537.50	
03/01/08		-	-	-	30,787.50	30,787.50	02/29/08
09/01/08	2.75%	75,000.00	2,062.50	75,000.00	30,787.50	105,787.50	
03/01/09		-	-	-	29,756.25	29,756.25	02/28/09
09/01/09	3.00%	75,000.00	2,250.00	75,000.00	29,756.25	104,756.25	
03/01/10		-	-	-	28,631.25	28,631.25	02/28/10
09/01/10	3.20%	75,000.00	2,400.00	75,000.00	28,631.25	103,631.25	
03/01/11		-	-	-	27,431.25	27,431.25	02/28/11
09/01/11	3.30%	100,000.00	3,300.00	100,000.00	27,431.25	127,431.25	
03/01/12		-	-	-	25,781.25	25,781.25	02/29/12
09/01/12	3.40%	100,000.00	3,400.00	100,000.00	25,781.25	125,781.25	
03/01/13		-	-	-	24,081.25	24,081.25	02/28/13
09/01/13	3.55%	100,000.00	3,550.00	100,000.00	24,081.25	124,081.25	
03/01/14		-	-	-	22,306.25	22,306.25	02/28/14
09/01/14	3.70%	125,000.00	4,625.00	125,000.00	22,306.25	147,306.25	
03/01/15		-	-	-	19,993.75	19,993.75	02/28/15
09/01/15	3.85%	125,000.00	4,812.50	125,000.00	19,993.75	144,993.75	
03/01/16		-	-	-	17,587.50	17,587.50	02/29/16
09/01/16	4.00%	125,000.00	5,000.00	125,000.00	17,587.50	142,587.50	
03/01/17		-	-	-	15,087.50	15,087.50	02/28/17
09/01/17	4.10%	125,000.00	5,125.00	125,000.00	15,087.50	140,087.50	
03/01/18		-	-	-	12,525.00	12,525.00	02/28/18
09/01/18	4.20%	125,000.00	5,250.00	125,000.00	12,525.00	137,525.00	
03/01/19		-	-	-	9,900.00	9,900.00	02/28/19
09/01/19	4.30%	150,000.00	6,450.00	150,000.00	9,900.00	159,900.00	
03/01/20		-	-	-	6,675.00	6,675.00	02/29/20
09/01/20	4.40%	150,000.00	6,600.00	150,000.00	6,675.00	156,675.00	
03/01/21		-	-	-	3,375.00	3,375.00	02/28/21
09/01/21	4.50%	150,000.00	6,750.00	150,000.00	3,375.00	153,375.00	02/28/22
		1,800,000.00	71,325.00	1,800,000.00	886,587.50	2,686,587.50	
		Ramainin	g at 2/28/07:	1,650,000.00	579,375.00	2,229,375.00	

# MARKOWSKI & COMPANY CERTIFIED PUBLIC ACCOUNTANTS

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MEMBERS:

AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS

MICHIGAN ASSOCIATION OF CERTIFIED PUBLIC ACCOUNTANTS

ESTATE PLANNING COUNCIL OF SOUTH CENTRAL MICHIGAN

K. LAVERNE MARKOWSKI, C.P.A. RONALD L. MARKOWSKI, C.P.A DOUGLAS E. ATKINS, C.P.A. RANDALL D. BIDDIX, C.P.A.

> Village Council Village of Parma, Inc Jackson County, Michigan

In planning and performing our audit of the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented components units, each major find, and the aggregate remaining fund information of the **Village of Parma, Inc** as of and for the year ended February 28, 2007, in accordance with auditing standards generally accepted in the United States of America, we considered the Village of Parma, Inc's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the governmental unit's internal control. Accordingly, we do not express an opinion on the effectiveness of the governmental unit's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control that we consider to be significant deficiencies and other deficiencies that we consider to be material weaknesses.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control. We consider the following deficiencies to be significant deficiencies in internal control.

Village of Parma Communication of Significant Deficiencies and Material Weaknesses Page Two

#### 2007-01 - Reliance on External Auditors for Certain Control Functions:

New Statements on Auditing Standards (SAS) issued by the American Institute of Certified Public Accountants have clarified management's responsibilities for establishing a system of internal control. It is now considered a significant deficiency in internal control when a governmental entity relies upon its external auditors as part of its internal control system. In the Village's case, it relies on the external auditors to prepare year end financial statements required by the State of Michigan.

This is considered a significant deficiency because the Village does not have staff or an independent advisor qualified to ensure the external auditor's work complies with all required standards. To address this, the Village could either improve the clerk or treasurer's knowledge base through continuing education, or hire a CPA independent of its audit firm to review the annual report. The Village believes that from a cost-benefit basis, neither of these solutions makes sense. We concur with this decision.

#### 2007 -02 - Segregation of Duties:

The Village relies on its Treasurer and Clerk for its accounting functions. Because of this limited staff size, there are instances in which conflicting duties are performed by one individual. The Village Council needs to be aware of this situation, and maintain oversight of its financial records.

#### 2007-03 - Adjustments Proposed by the Auditor:

During our audit, we proposed several adjustments to the accounting records. The Village reviewed these and posted the adjustments to its general ledger. Because these entries were material in amount, this is considered a significant deficiency in internal control. We would suggest the Village record accrual entries (recognizing revenues and expenditures in the proper period) and reconcile its payroll liability accounts in the future to correct this situation.

A material weakness is a significant deficiency, or a combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control. We believe that the following deficiencies constitute material weaknesses: 2007-01 and 2007-03.

We also noted other matters which should be considered by the Council. These are reported in our separate Memorandum on Comments and Recommendations dated August 28, 2007.

This communication is intended solely for the information and use of management, the Village Council, and others within the organization, and is not intended to be and should not be used by anyone other than these specified parties.

Markowski & Company Cras

August 28, 2007

# MARKOWSKI & COMPANY

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#### VILLAGE OF PARMA, INC.

#### MEMORANDUM OF COMMENTS AND RECOMMENDATIONS FOR THE YEAR ENDED FEBRUARY 28, 2007

We are very happy to report that the Village's accounting continues to show significant improvement. We found the records to be up to date, well organized, and very easy to work with. While we still have some recommendations for improvements, there is no question that the Village has made outstanding progress in its accounting processes. Please find the following items for your consideration:

#### 1. FUND DEFICITS

The General Fund ended the year with a positive fund balance – a remarkable turnaround from the \$63,470 deficit as of February 29, 2004. This has not come without significant sacrifices on the Village's part. Services have been cut to the bare minimum, and the Village no longer participates in the funding of the local fire department. The worst is not over for the Village, as state revenue sharing continues to stagnate and the poor economic conditions contribute to a flat tax base.

The financial news is not all positive, however. As of February 28, 2007, the Motor Pool Fund has an accumulated deficit of \$7,530 - a bigger deficit than the \$2,967 balance at the end of fiscal 2006.

The Village's General and Motor Pool Funds have been relying on loans from the Waste Water and Water Funds to finance this deficit spending. As of February 28, 2007, the General Fund owes \$164,312 (down from \$179,245) to those two funds. The Motor Pool Fund has relied on loans from the General Fund, and owes \$20,783 as of February 28, 2007. Because of the Motor Pool Fund deficit, the Village Council will need to approve a plan to eliminate the deficit and file a copy of this with the State Department of Treasury.

The Motor Pool Fund deficit must be attacked as aggressively as the General Fund's was three years ago.. Efforts to reduce the amount of time charged to equipment maintenance by the Village's DPW employee must continue. The bigger problem is that rental income generated from the use of equipment has decreased from \$22,825 in 2005 to only \$17,136 in 2007.

The only way for this fund to cover its costs is to use equipment in the course of village operations – street and parks maintenance, etc. If the equipment isn't being used, the Village should consider selling it to raise sufficient revenue to eliminate the deficit. Much of this equipment is aging, and the Village faces tough choices regarding replacement in the near future.

#### 2. INTERFUND BORROWINGS

As mentioned above, there has been a significant amount of interfund borrowing during the past few years. One area of serious concern is the fact that the General Fund has borrowed over \$97,000 of water assessment/hydrant tax collections. This money will be needed to pay off the water system loans in the future, and at the current rate, the General Fund will not be able to pay it back in a timely manner. The Village must make it a priority to repay the Water Assessment money to the Water Fund.

Because the amounts assessed are so close to that needed to pay off the debt, there is no room for delay in these repayments. Additionally, approximately \$85,000 of assessment collections have been used to pay operating expenses of the water supply system. The Council needs to take a very hard look at the current rates charged for water. Additional rate increases and/or cost reductions may be necessary in the near future.

It is imperative that the Council begin to formulate a long range plan to pay all interfund borrowings back in a timely manner. The Treasurer and Clerk have worked hard to repay several of the smaller loans, and their efforts should be supported by the entire council.

#### 3. EXPENDITURES IN EXCESS OF BUDGET

Michigan law prohibits spending amounts in excess of appropriations (budgeted amounts). As noted in our audit report (page 19), there were instances of spending amounts greater than budgeted.

The Village actually showed great improvement in both its budget process and the internal accounting used to analyze current expenditures against budgeted amounts. As a result, there were very few areas in which expenditures exceeded budgeted amounts. Also, budgets were adopted for all funds which required them in 2007.

We recommend that the Council carefully review its actual revenue and expenditures to budgeted amounts at least once per quarter. Amendments to the budget should be made after reviewing all financial information.

#### CONCLUSION

We would like to thank the clerk, Katie Cotey, and treasurer, Mary France, for their cooperation and patience during the audit process. These ladies have made a great deal of progress in correcting lingering problems with the Village's records, and should be commended for their efforts.

If anyone has questions regarding the items discussed in our memorandum, or if we can be of assistance with the implementation of any suggested changes, please feel free to contact us.

Sincerely,

MARKOWSKI & COMPANY OPAS

August 28, 2007

# MARKOWSKI & COMPANY

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#### COMMUNICATION OF AUDITOR/VILLAGE RESPONSIBILITY

Village Council Village of Parma, Inc. Jackson County, Michigan

We have audited the financial statements of Village of Parma, Inc. as of and for the year ended February 28, 2007, and have issued our report thereon dated August 28, 2007. Professional standards require that we provide you with the following information related to our audit.

#### Our responsibility under Generally Accepted Auditing Standards

As stated in our engagement letter dated May 27, 2007, our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement and are fairly presented in accordance with accounting principles generally accepted in the United States of America. Because of the concept of reasonable assurance and because we did not perform a detailed examination of all transactions, there is a risk that material errors, irregularities, or illegal acts, including fraud, may exist and not be detected by us.

#### Significant Accounting Policies

Management has the responsibility for selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by Village of Parma, Inc. are described in Note 1 to the financial statements. We noted no transactions entered into by the Village of Parma, Inc. during the year that were both significant and unusual, and of which, under professional standards, we are required to inform you, or transactions for which there is a lack of authoritative guidance or consensus.

#### **Accounting Estimates**

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements was the depreciable lives of the capital assets.

We evaluated the lives of each of the assets to determine that they are being expensed over the proper period of time.

Village Council Village of Parma, Inc. Page Two

#### Significant Audit Adjustments

For purposes of this letter, professional standards define a significant audit adjustment as a proposed correction of the financial statements that, in our judgment, may not have been detected except through our auditing procedures. These adjustments may include those proposed by us but not recorded by the Village of Parma, Inc. that could potentially cause future financial statements to be materially misstated, even though we have concluded that such adjustments are not material to the current financial statements. We noted audit adjustments that could, in our judgment, either individually or in the aggregate, have a significant effect on the Village of Parma, Inc.'s reporting process. Please see the attached memorandum of comments and recommendations.

#### Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Village of Parma, Inc.'s financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

# Issues Discussed Prior to Retention of Independent Auditors

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as Village of Parma, Inc.'s auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

# **Difficulties Encountered in Performing the Audit**

The staff at the Village was extremely helpful and cooperative during our audit. We did not encounter any difficulties in completing our audit.

This information is intended solely for the use of the Village Council and management of Village of Parma, Inc. and should not be used for any other purpose.

Very truly yours,

Markowski & Company CDAs

August 28, 2007